

ACCOUNTABILITY INSTRUCTIONS

1. Transfer of Accountability. Government furnished material (GFM) for consumption/incorporation: Accountability for this material is transferred to the Contractor under provisions of the FAR. The Contractor shall maintain the official proper, property records in accordance with Part 4 Cited data item descriptions provide transaction reporting necessary for accurate physical and fiscal accounting for material in the possession of defense contractors.

2. Point of contact for accountability.

Associate Deputy
GSI/TACOM-RI
SITE MANAGER
ATTN: AMSTA-LC-LEAR
Rock Island IL 61299-7630
Commercial Phone: (309) 782-5291

3. All Data/Reports to be submitted electronically utilizing E-Mail with attachments of MSWORD, MICROSOFT EXCEL, or Flat Text file software packages. If unable to E-Mail, reports are to be submitted on 3 ½ 1.44M floppy disks.

4. Materiel Receipt by Contractor.

a. Discrepancy Reporting: Discrepancies shall be distinguished and reported as one of the following:

(1) Transportation type discrepancy: This discrepancy is evident when materiel received disagrees with the condition, quantity, or type from that property described on the bill of lading or other transportation document. See DI-MGMT-80544A.

(2) Shipping type discrepancy: This discrepancy is evident when freight is opened and the contents do not agree with the supply shipping documents. See DI-MGMT-80503, Report of Shipping (Item) and Packaging Discrepancy.

5. MILSTRIP Requisitioning.

a. MILSTRIP requisition authority is granted for items identified by NSN and quantities (not to be exceeded) in this contract. MILSTRIP requisitions will be submitted in accordance with DD Form 1423, DI-MGMT-80408B.

b. Requisitions submitted under this contract shall contain the following data:

- (1) Routing Identifier Code (CC 4-6): A84
- (2) Media and Status Code (CC 7): S
- (3) Supplementary Address (CC 45-50): Blank
- (4) Signal Code (CC 51): TBD
- (5) Fund Code (CC 52-53): TBD
- (6) Distribution Code (CC 54): S
- (7) Project Code (CC 57-59): BLANK
- (8) Priority (CC 60-61):
 - 03 Work Stoppage
 - 06 Anticipated Work Stoppage
 - 13 Routine
- (9) Advice (CC 65-66): 2J

6. Consumption of GFM. Consumption of GFM shall be reported in accordance with DD Form 1423. See DI-MGMT-80438B.

7. Excess GFM.

a. Inventory: In accordance with the FAR, subpart 45.508-1, immediately upon termination or completion of a contract, the Contractor shall perform and cause each subcontractor to perform a physical inventory, adequate for disposal purposes, of all GFM applicable to the contract.

b. Reporting: In accordance with the FAR, subpart 45.608, the Plant Clearance Office will determine the categories of screening required and initiate screening action.

c. Purchase or Retention: The FAR, subpart 45.604 and applicable Government restrictions apply.