

**Rock Island Arsenal Task Order: ISO 9001:2000 Registration Services**

1. Scope of Work. Contractor will perform conversion services necessary for upgrading Rock Island Arsenal's (RIA) current ISO 9002:1994 registration to an ISO 9001:2000, Quality Management Systems - Requirements, registration. Required services will include pre-assessment activities, compliance audits, and certification to the International Standard, ISO 9001:2000. The scope of the certification will encompass the RIA manufacturing mission, which includes weapons, weapon components, and weapon support systems, and will exclude the following:

- a. RIA's Logistics mission,
- b. ISO 9001:2000, Section 7.3, Design and/or Development Design Controls, and
- c. ISO 9001:2000, Section 7.5.1, Servicing.

2. Performance Schedule. The contractor will perform required services in accordance with the following timeline:

a. Pre-assessment Activities. Pre-assessment activities will be conducted within the time period 27 Oct to 14 Nov 2003.

b. Compliance audits. Compliance audits will be conducted as follows:

(1) If corrective actions will not be required as a result of pre-assessment activities, the initial compliance audit will be conducted no later than two weeks after the pre-assessment activities have been completed.

(2) If corrective actions will be required as a result of pre-assessment activities, the initial compliance audit will be conducted no later than two weeks after receiving notification from RIA that required corrective actions have been implemented.

(3) If corrective actions will be required as a result of the initial compliance audit, follow-up compliance audit(s) will be conducted no later than two weeks after receiving notification from RIA that required corrective actions have been implemented.

c. Certification. A certificate of registration to ISO 9001:2000, excluding the provisions identified in the Scope of Work above, will be presented to RIA no later than two weeks after compliance verification has been accomplished, or at a date mutually agreed upon by RIA and the contractor.

3. Safety. Safety requirements include: Safety shoes (steel toes), safety glasses, and ear protection in designated areas.

4. Hours of Operation. Rock Island Arsenal normal hours of operation are 0700 to 1600, Monday - Friday, excluding Federal holidays.

5. Contractor out-briefs. The contractor Lead Auditor shall out-brief the installation commander or designated representative at the conclusion of any audit or pre-assessment activity.

6. The RIA POC for performance of required services will be Michael Downes, SOSRI-QM, (309) 782-7496, or Marsha Havemann, SOSRI-QM, (309) 782-7511.