

STATEMENT OF WORK FOR
TRAINING/FAMILIARIZATION VIDEO
FOR
SHOP EQUIPMENT, WELDING (SEW)

1. PURPOSE: This Statement of Work (SOW) is applicable to the development and delivery by the contractor of a training/familiarization video of SEW operational and maintenance procedures for the SEW production configuration. This document shall be used by the contractor to develop and deliver to the Government a training/familiarization video of operational and maintenance procedures for the Shop Equipment, Welding (SEW).

2. APPLICABLE DOCUMENTS: None.

3. REQUIREMENTS:

3.1. A training/familiarization video shall be developed by the contractor to instruct the users on the correct set up, shut down, and operational procedures of all equipment supplied with the SEW, i. e., welder power supplies, cutting torches, air compressor, etc., and all maintenance procedures required to successfully operate and maintain the SEW. Maintenance procedures for the trailer chassis are provided by others. The only trailer maintenance procedures required to be included in the training video are any modifications to the trailer that would not be covered in the trailer maintenance manual, eg., unique chassis modifications, wiring harness removal/installation, etc. The training video shall be in CD-ROM format, in the English language, and of sufficient length to completely describe all set up, operational, shut down and maintenance procedures. The title page or intro of the video shall contain the systems nomenclature, the National Stock Number (NSN), the contract number, the system contractor's name and phone as well as a web address (if any), and "Tank automotive and Armaments Command (TACOM-RI)". The sleeve for the CD shall also contain the system nomenclature, NSN, contract number, system contractor name and phone as well as a web address (if any), and "Tank automotive and Armaments Command (TACOM-RI)". Layout of the above information for the title page and sleeve is at the discretion of the contractor.

3.2. A Copyright release letter shall be provided to the Government, within 1 week upon the Government's furnished video final acceptance, for the training/familiarization video developed by the contractor in support of the SEW and for all commercial equipment maintenance procedures that will be included in the training video. The signed copyright release letter shall be a signed copyright release giving the Government the unconditional right to reproduce and use any copyrighted information, including that describing subcontractor operational/maintenance procedures, included within the SEW training/familiarization video.

3.3. The contractor shall provide two original training/familiarization videos to the Government's contracting officer at least two weeks after the contractor's first unit produced and prior to user evaluation. The contractor shall have available for viewing the most current

video during user evaluations, First Article Testing, and Logistics Demonstrations (LDs). In addition, the contractor shall furnish one final approved video with each SEW overpacked with the manuals for the system.

3.4. At a minimum, reviews of the training/familiarization video shall be conducted by Government and/or Military personnel during user evaluation and Logistics Demonstration (LD). The Contractor shall bear the responsibility to document necessary changes to the video and shall provide 2 updated copies to the government's contracting officer within 2 weeks after the user evaluation and 2 weeks after the Log Demo.

4.0. **QUALITY ASSURANCE PROVISIONS:** The contractor shall assume full responsibility for the performance of quality reviews to insure that the training video is representative of the required setup, shutdown, operational, and maintenance procedures described in the system technical manual and supplied commercial literature. The Tank automotive and Armaments Command Rock Island (TACOM-RI) reserves the right to witness the contractor's quality reviews to assure that the training video adequately reflects the operational/maintenance procedures required for effective operation/maintenance of the SEW. The contractor shall bear the responsibility to update, change, or correct the video if necessary to adhere to the requirements of this SOW and at no additional cost to the government.

5.0. **PACKAGING:**

5.1. All deliverables required in this SOW shall be packaged utilizing best commercial practice provided they meet the requirements of this SOW.

5.2. Deliverables to the government's contracting officer shall be sent via a method determined by the contractor provided that method insures delivery in accordance with this SOW's requirements/timeframes.

5.3. Deliverables overpacked with each SEW system shall be packaged/stored within the SEW system with the SEW's manuals and in a manner to prevent damage as a result of the system being stored and utilized in an outside environment.

6.0. **NOTES:** The following information is general in nature and is not mandatory in this SOW but only to provide additional information.

6.1. **INTENDED USE:** The intent of this SOW is to obtain a training/familiarization video to assist users conducting training on the SEW system and to familiarize users with the system.

6.2. **SOW BASIS:** This SOW was written to fulfill Combat Developer requirements as agreed upon in the SEW's Supportability Strategy (ILS Plan).

6.3. SEW: SEW is the acronym for Shop Equipment, Welding which is the approved Federal Item Name for the system the video will cover.

6.4. CDRL: Contract Data Requirements List. The contracting officer should have a separate CLIN for this video requirement stated so that this cost doesn't become a "hidden" cost.