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FOR ECP/RFD/VECP

1. Concurrent distribution of Value Engineering Change Proposals (VECPs), Engineering Change Proposals (ECPs), Request for Deviations (RFDs) shall be submitted by the Contractors as follows:

2. The preferred method of transmission is electronically to [ECP-INPUT@RIA.ARMY.MIL](mailto:ECP-INPUT@RIA.ARMY.MIL) (must be under 7MB), (electronic forms (DD Forms 1692, 1693, and 1694) ) are available for your use at <http://web1.whs.osd.mil/icdhome/ddforms.htm> )if hardcopies are submitted, the contractor shall submit copies as required and as identified below to: Director, U.S. Army Armament Research, Development and Engineering Center, ATTN: AMSTA-AR-QAW (ECPs), Rock Island, IL 61299-7300 except for Chemical items (see note below).

- a. VECPS - original plus 3 copies  
original plus 3 copies (Tools & Equipment)  
original plus 3 copies (Navy or Air Force)
- b. ECPs - original plus 2 copies  
original plus 2 copies (Tools & Equipment)  
original plus 2 copies (Navy or Air Force)
- c. RFDs- original plus 2 copies  
original plus 2 copies (Tools & Equipment)  
original plus 2 copies (Navy or Air Force)

\*\*NOTE - All Chemical items shall be submitted to: Commander, CBDCOM, ATTN: SCBRD-EN(RI), Rock Island, IL 61299-7410.\*\*

- a. VECPS - original plus 3 copies
- b. ECPs - original plus 2 copies
- c. RFDs/RFWs - original plus 1 copy

3. Provide one copy designated 'Advance Copy' to:

- a. Contracting Officer: Director, Armament and Chemical Acquisition, and Logistics Activity, Rock Island, IL 61299-8630 (TACOM-RI items) or Commander, Operations Support Command, Rock Island, IL 61299-6000 (OSC items).
- b. Administrative Contracting Officer.

4. For VECPS only, provide one copy designated 'Advance Copy' to the Value Engineering Division: Commander, U.S. Army Operations Support Command, ATTN: AMSOS-RMP, Rock Island, IL 61299-6000.

5. When ECPs, NORs, RFDs are determined to be Urgent, Critical and/or Schedule impacting, an action copy shall be provided to AMSTA-AR-QAW via data facsimile (FAX) to 309-782-6450. This transmission is to be immediately followed with the usual hard copy mailing.