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PIIN/SIIN DAAE20-99-R-0057

MOD/AMD 0001

**Name of Offeror or Contractor:**

## SECTION A - SUPPLEMENTAL INFORMATION

<u>Status</u>	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
A-1	ADDED 52.215-4503	NOTICE TO OFFERORS - ELECTRONIC BID/OFFER RESPONSE REQUIRED	APR/1999
		1. In accordance with Management Reform Memorandum (MRM) #2 from the Department of Defense (DoD), all Services are required to eliminate paper from their acquisition process by January 1, 2000 (see information at <a href="http://www.acq.osd.mil/pcipt/">http://www.acq.osd.mil/pcipt/</a> ). In order to meet the DoD goal, TACOM has established an interim goal of "paperless" acquisition by 1 June 1999.	
		2. In response to these mandates, TACOM-ACALA has established the capability to receive bids, proposals, and quotes electronically. A hotlink from the TACOM-ACALA Solicitation Page has been activated to fully automate the response process (see <a href="http://aais.ria.army.mil/aais/SOLINFO/index.htm">http://aais.ria.army.mil/aais/SOLINFO/index.htm</a> ).	
		3. <b>IMPORTANT:</b> Bids/proposals/quotes in response to this solicitation are REQUIRED to be submitted in electronic format. Hard copy bids/offers/quotes WILL NOT BE ACCEPTED.	
		4. Your attention is drawn to the following clauses in Section L of this solicitation for instructions and additional information:	

LS7011, Electronic Bids/Offers - ACALA  
(ACALA 52.215-4510)

LS7012, Electronic Award Notice - ACALA  
(ACALA 52.215-4511)

(End of clause)

(AS7004)

The clauses contained herein are hereby added to this solicitation.

\*\*\* END OF NARRATIVE A002 \*\*\*

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**Name of Offeror or Contractor:**

## SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

<u>Status</u>	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
L-1	ADDED 52.215-4510 ACALA	ELECTRONIC BIDS/OFFERS	APR/1999

1. Bidders/Offerors are required to submit their bids/offers for this solicitation via electronic response on the TACOM-ACALA Business Opportunities, open Solicitations web page, or via facsimile (datafax) to 309/782-2047. You MUST utilize the clickable icon located in the "Submit Bid/Offer" column associated with this solicitation number on the web page from which you accessed this solicitation to submit your bid or offer. You may use your "back button" on your toolbar to return to the Open Solicitations page, or you may use the URL:

[http://www-acala.ria.army.mil/ACALA/AAIS/padds\\_web/index.html](http://www-acala.ria.army.mil/ACALA/AAIS/padds_web/index.html)

2. These responses must arrive in their entirety by the time specified in the solicitation. Bidders/Offerors bear the responsibility of timely transmission of their bids/offers to ensure the availability of an open transmission line and to take into consideration the length of time required to complete the required upload transaction prior to the time established in the solicitation.

3. Upon opening the "Submit Bid/Offer" web page, the bidder/offeror will be prompted to fill in a brief form, listing information including company name, CAGE code, and point of contact email address and phone number. Following successful completion of the form, you will be prompted to an ftp upload web page, where you will:

- a. attach all electronic files representing the complete content of your bid/offer and all attachments, or
- b. submit your bid/offer and all attachments, or
- c. submit your bid/offer through a combination of attached electronic files and teletyped/database documentation.

4. Bids/Offers and all supporting documentation submitted as electronic attachments shall be provided either:

- a. in an electronic file format for which the Government has available software (i.e. exhibiting any of the following file extensions: doc, rtf, ppt, dot, txt, asc, ans, wps, htm, html, htx, xls, xlt, prn, csv, xlw, wk4, wk3, wk1, wks, wql, dbf, dif, slk, xla, wmf, pot, pps, ppa, png, gif, jpg, exe, bmp, avi, mov, pdf) or
- b. in any other electronic format, not listed above, as long as an electronic "viewer" is provided simultaneously with which the Government may open and process the electronic file.

5. Although the bids/offers submitted in accordance with the instructions herein and on the TACOM-ACALA Business Opportunities, Open Solicitations web page will be transmitted to a stand-alone secure server, offerors may elect to utilize a commercial encryption program to encrypt their transmission. If an offeror elects to encrypt a bid/offer transmission, you must provide the electronic decryption key via a separate transmission from the "Submit Bid/Offer" icon. The key should be transmitted as soon as possible after the transmission of the bid/offer, but not later than the time established by the solicitation for receipt of bids/offers.

6. Bid/Offer attachments (a) using other than the above listed file extensions for which the Government has available software, and which do not include an electronic "viewer" for alternative electronic formats, or (b) which do not exhibit a file extension, or (c) which do not provide a decryption key for encrypted transmissions, shall be excluded from consideration.

7. The TACOM-ACALA secure server is equipped with multiple incoming lines to accommodate connection with multiple offerors at once and to minimize the possibilities of connection failure. The upload function is programmed to transmit an End of File (EOF) message back to the offeror at the conclusion of the upload, stating "Transmission successfully completed. Your Bid/Offer has been received." If you fail to receive this EOF message or if you receive a different system message (such as "Transmission timed-out. Please Try Again.") please reconnect and initiate the process again from the "Submit Bid/Offer" button on the New Solicitations web page.

8. All bid/offer submissions, regardless of electronic format, shall refer to this solicitation and shall include the items or subitems, quantities, unit prices, time and place of delivery, all representations and other information required by this solicitation, and a statement of agreement with all the terms, conditions, and provisions of the invitation for bids/request for proposals.

9. Electronic bids that fail to furnish required representations or information, or that reject or revise any of the terms, conditions and provisions of the solicitation, shall be excluded from consideration.

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10. Written confirmation of electronic bids/offers is not required.

11. The term "electronic bids/offers" as used in this provision, does NOT include telegrams, mailgrams, or any other electronic format submission not specifically identified herein.

12. Bids/offers submitted in any format other than the electronic bid/offer formats described above shall be rejected as non-responsive/unacceptable.

13. Commercial product literature in support of technical proposals shall be provided in electronic format (in accordance with the format guidelines, above). If commercial product literature is unavailable in electronic format is too voluminous to include as a telefax/datafax submission, the offeror shall reference the commercial product literature in the bid/offer documentation, providing a brief description of the literature, and shall retain the commercial product literature unless and until requested by the Contracting Officer to provide in hard copy format.

(End of Provision)

(LS7011)

L-2      ADDED      52.215-4511      ELECTRONIC AWARD NOTICE      APR/1999  
ACALA

a. Any contract awarded as result of this solicitation will be posted to the Internet for downloading and paper copies will not be distributed. This is a material condition of the solicitation and by submission of a bid or proposal, the vendor agrees to accept an electronic award transmitted in the manner described above.

b. Notice of award to the awardee will be issued only via electronic mail. Venders who wish to be notified if they receive an award as a result of this solicitation must provide their electronic mail address in the space provided below. If the vendor fails to provide an electronic mail address, then a separate notice of award will not be provided and it shall be the sole responsibility of the vendor to periodically check the Internet to determine if he/she has received an award. In this event, the vendor's failure to check the Internet and download a copy of the award in a timely manner shall not be an excuse for failure to perform or grounds for a delivery schedule extension.

c. Notice of award to unsuccessful offerors shall be issued only via the Commerce Business Daily, the Internet and electronic mail. Vendors who wish to receive an electronic mail notice if they are unsuccessful must provide an electronic mail address in the space provided below. If the vendor fails to provide an electronic mail address, then a separate notice will not be provided, and it shall be the sole responsibility of the vendor to periodically check the Commerce Business Daily and/or the internet to determine if an award has been made. In this event, the vendor's failure to check the Commerce Business Daily and/or the Internet to determine if an award has been made shall not constitute grounds for an extension of the ten (10) day protest period allow in regulation.

Vendor's Electronic Mail Address:

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(End of provision)

(LS7012)