

Attachment 1

Price and Cost Proposals

Image Control Unit

1. General Information

The prices and estimated cost submitted with this attachment will support an award of a five (5) year requirements contract for two Contract Line Item Numbers (CLINS). CLIN 0001, Image Control Unit (ICU) Upgrade, will be firm fixed price. CLIN 0002, ICU Repair, will be Time and Material (T&M). For each offer received the Government will calculate a Total Evaluated Cost. This cost will be equal to the Evaluated Price for CLIN 0001, plus the Evaluated Cost for CLIN 0002, plus any other price related evaluation factor required by the solicitation. Offerors should take careful note of Paragraph 3 below.

2. Ordering Periods

Ordering period (OP) 1	Award Date - 30 September 1999
Ordering period (OP) 2	01 October 1999 - 30 September 2000
Ordering period (OP) 3	01 October 2000 - 30 September 2001
Ordering period (OP) 4	01 October 2001 - 30 September 2002
Ordering period (OP) 5	01 October 2002 - 30 September 2003

3. A. The Government has established order quantity ranges for the offeror to enter unit prices for all five ordering periods. The order quantity ranges are 25-49, 50-99 and 100-150. The estimated quantity is 90 each. The estimated maximum is 150. For evaluation purposes, the Government has established weights for each range. The weights reflect the probability of an order being made within a given range.

B. A weighted average unit price for each ordering period will be calculated for evaluation purposes by multiplying the unit price (UP) for each Quantity Order Range (QOR) by the weight of the range (W).

$$\text{Weighted Avg UP} = (\text{QOR}_1 \times \text{W}_1) + (\text{QOR}_2 \times \text{W}_2) + (\text{QOR}_3 \times \text{W}_3) \dots \text{etc.}$$

C. The evaluated unit price for each ordering period will be the weighted average evaluated unit price multiplied by the maximum estimated quantity for that ordering period.

$$\text{Period Eval Price} = \text{Wgtd Avg UP} \times \text{Max Est Quantity by CLIN Price}$$

D. The evaluated CLIN price is equal to the sum of the CLIN's ordering period evaluated prices.

The following example is provided for CLIN XXX:

	<u>OP 1</u>	<u>OP 2</u>	<u>Weight</u>
QOR	\$100.00	\$120.00	.70
QOR	\$200.00	\$210.00	.30
Wgt Avg Price	\$130.00	\$147.00	

CLIN XXX Maximum Estimated Quantity OP 1 = 100

OP 2 = 150

Evaluated Price for OP 1:	\$130.00 x 100 = \$13,000
	OP 2: \$147.00 x 150 = <u>22,050</u>
Evaluated CLIN Price	\$35,050

E. CLIN 0001, ICU Upgrade: Offerors shall submit their firm fixed unit prices for the five Ordering Periods and three quantity order ranges listed above on a With First Article Basis and Without First Article Basis.

F. The below Price Evaluation Spread Sheet for CLIN 0001 (With First and Without First Article) and CLIN 0002 shall be filled out to perform the Government's evaluation.

4. Cost support for CLIN 0002, Repair

Offerors shall submit cost and pricing data supporting their estimated unit prices for CLIN 0002 in a format that facilitates evaluation. For evaluation purposes, proposed labor rates for the estimated unit prices shall be based on the Government's Estimate of 13 Labor hours per unit. The allocation of these hours among the different labor categories and grades is at the discretion of the offeror. The allocation of the hours will be reviewed for realism, and the Government reserves the right in its final evaluation to adjust for realism in the dispersion of hours among the labor categories and grades. The Government's Estimate is for evaluation purposes only. It does not necessarily reflect the actual hours which will be required since the actual condition of the units to be repaired is unknown.

An offeror's Evaluated Price for CLIN 0002 may have adjustments (plus or minus) due to the Government's cost realism analysis. The Maximum Quantities reflect the maximum number of ICU Repairs/Upgrades that the Government may order during a given Ordering Period.

For each Ordering Period, offerors shall provide fully loaded rates, including profit, for all proposed labor categories. These rates will be incorporated into any resultant contract. Offerors shall provide a narrative and mathematical analysis of the method and rationale used to develop all loaded rates proposed. The chart shown below reflects the desired format for the data supporting the Time and Material proposal for each ordering period.

	Base Rate	All O/H's	G&A	Profit	Total Rate Per Hour	No. of Hours	Total Price
All Labor	\$	%&\$	%&\$	%&\$	\$		\$

Materials

- (a) Material – Any anticipated purchased material items, (reference Exhibit B within Scope of Work (SOW). All associated material burdens shall be set forth and easily discernible.
- (b) Direct Labor – Hands-on effort estimated to physically accomplish tasks set forth in the Scope of Work. Submission shall take the form of estimated hours by labor classification, extended to estimated value by associated labor rates. The value of estimated labor shall be summed for all accounting periods wherein performance is anticipated. Any fringe benefit, Labor Overhead, or other rate directly associated with Labor shall be easily severable and discerned.

Offerors are requested to structure their proposals to address, at a minimum, the severable elements listed in the above chart. The chart contains examples of the detail necessary to enable the Government to

adequately review the submissions. If an offeror's accounting system necessitates a further subdivision of cost, then it may do so in an Appendix to the Cost Proposal.

Price Evaluation Spreadsheet

WITH FIRST ARTICLE

	Ordering Period 1			Ordering Period 2			Ordering Period 3			Ordering Period 4			Ordering Period 5			Total
	150 Units			150 Units			150 Units			150 Units			150 Units			
Estimated Maximum Quantity per Period																
CLIN 0001 (FFP)	Evaluation Range	Proposed Unit Price	Weight	Evaluation Range	Proposed Unit Price	Weight	Evaluation Range	Proposed Unit Price	Weight	Evaluation Range	Proposed Unit Price	Weight	Evaluation Range	Proposed Unit Price	Weight	
	25 - 49		20%	25 - 49		10%	25 - 49		10%	25 - 49		10%	25 - 49		10%	
	50 - 99		30%	50 - 99		60%	50 - 99		40%	50 - 99		40%	50 - 99		40%	
	100 - 150		50%	100 - 150		30%	100 - 150		50%	100 - 150		50%	100 - 150		50%	
Weighted Unit Price																
Wtd U/P x Est Max Qty	150			150			150			150			150			
CLIN 0002 (T & M)																
Total Labor Rate per Hour																
times 13 hours per unit																
Material Cost per Unit																
Est Repair Price per Unit																
Est Rpr Price x Est Max Qty	150			150			150			150			150			
Evaluated Production Price	CLINs 1+ 2															
Price Related Eval Factors Required by RFP																
Total Evaluated Price																

Offerors must submit their Proposed Unit Prices in the bold outlined spaces.

Price Evaluation Spreadsheet

WITHOUT FIRST ARTICLE

	Ordering Period 1			Ordering Period 2			Ordering Period 3			Ordering Period 4			Ordering Period 5			Total
	Estimated Maximum Quantity per Period	150 Units		150 Units		150 Units		150 Units		150 Units		150 Units				
CLIN 0001 (FFP)																
	Evaluation Range	Proposed Unit Price	Weight	Evaluation Range	Proposed Unit Price	Weight	Evaluation Range	Proposed Unit Price	Weight	Evaluation Range	Proposed Unit Price	Weight	Evaluation Range	Proposed Unit Price	Weight	
	25 - 49		20%	25 - 49		10%	25 - 49		10%	25 - 49		10%	25 - 49		10%	
	50 - 99		30%	50 - 99		60%	50 - 99		40%	50 - 99		40%	50 - 99		40%	
	100 - 150		50%	100 - 150		30%	100 - 150		50%	100 - 150		50%	100 - 150		50%	
Weighted Unit Price																
Wtd U/P x Est Max Qty	150			150			150			150			150			
CLIN 0002 (T & M)																
Total Labor Rate per Hour																
times 13 hours per unit																
Material Cost per Unit																
Est Repair Price per Unit																
Est Rpr Price x Est Max Qty	150			150			150			150			150			
Evaluated Production Price	CLINs 1+ 2			CLINs 1+ 2			CLINs 1+ 2			CLINs 1+ 2			CLINs 1+ 2			
Price Related Eval Factors Required by RFP																
Total Evaluated Price																

Offerors must submit their Proposed Unit Prices in the bold outlined spaces.

1. Scope.

Repair, as necessary, and upgrade Abrams Image Control Unit (ICU) to the latest configuration of PN 12271800. These units will be used to support the M1A1 Abrams AIM Tank Production line.

2. Applicable documents.

See document summary list.

3. Requirements.

3.1 TASK A. Repair.

3.1.1 Upon receipt of an ICU, the Contractor shall perform an inspection to determine if the total estimated cost of repair and upgrade, including administration, exceeds \$7,500. All efforts thru and including initial inspection shall be charged to the firm fixed price CLIN. The Contractor shall not expend any resources, other than initial inspection, on any ICU that is estimated to exceed \$7,500. Disposition of the ICU shall be IAW the instructions identified in Exhibit A, paragraph 4.

3.1.2 Upon determination for the need for repair, the Contractor proceeds IAW the following subparagraphs.

3.1.2.1 Only those parts that will be reused on the ICU shall be reworked. New or reworked parts shall conform to the applicable drawings identified in government furnished technical data package (TDP), PN 12271800. During repair, any parts in Exhibit B that are disturbed or removed shall be replaced with new parts. This includes any repair/rework for those items that fail during final acceptance test. The Contractor's final proposed repair action may be subject to the Government representative's review and verification.

3.1.2.2 Contractor is authorized to maintain bench stock to support the repair effort. The stock will be limited to a one-hundred and eighty (180) calendar day supply level and shall not exceed a total of \$20,000. Excess material at the completion of the contract will be disposed of IAW Government plant clearance procedures.

3.2 TASK B. Upgrade.

3.2.1 The upgrade of the ICU and the mandatory replacement parts, identified in Exhibit B, shall conform to the Government Technical Data Package, PN 12271800, SC12271800 Revision J. All ICUs shall be re-coated with Chemical Agent Resistant Coating IAW

the TDP requirements. The inspection of the upgraded ICUs shall be IAW Section E.

3.2.2 The 12271804 chassis will be modified to the latest configuration by adding the machined notch into the mounting flange. Remark chassis as necessary.

3.2.3 A new identification plate shall be applied with the applicable information (i.e. NSN, PN, Cage Code, and serial number) to the upgraded ICUs. The contractor serial numbers shall begin with 56,000 and a "-U" shall be applied after the serial number.

3.2.4 Mandatory replacement parts for the upgrade portion of this effort are shown in Exhibit C.

3.3 All upgraded ICUs shall be shipped IAW Exhibit A.

4.0 Program Management.

4.1 The Contractor shall prepare a Contract Funds Status Report (DI-MGMT-81468) for the time and materials CLIN only.

4.2 One Start of Work meeting shall be held 30 calendar days after contract award at the Contractor's facility. One day In-Process Reviews (IPRs) shall be held twice a year at the Contractor's facility. The costs associated with the start of work meeting and the IPRs shall be under the Firm Fixed Price Upgrade CLIN.

5.0 Failure Free Through the Tank Plant

5.1 The Contractor is responsible for the correction of all ICU failures under this contract that occur at the LAMP thru tank final acceptance.

5.2 Any failed assets will be returned to the Contractor's facility for rework at no additional cost to the Government.

5.3 The Contractor shall be liable for all transportation costs associated with the receipt and return of failed assets back to the tank plant.

5.4 Should the Contractor's lack of support of the tank upgrade line result in a line stoppage or out of station costs, then ACALA clause 52.245-4511 "Delinquent material under government furnished material contracts." shall apply.

5.5 The Contractor shall be aware that the Government will have a tank plant representative available for system interface problems that may arise at the the U.S. Army Tank Plants. The tank plant representative will be a contractor employee that acts as a Government Agent. The representative will be evaluating

government assests which experience operational difficulties during tank production and final test. The representative will also notify the Contractor as a Government Agent of all difficulties with their delivered hardware.

Exhibit A - Accountability Instructions

1. Retention or Transfer of Accountability.

1.1 The Government is required to retain property accountability for all GFM and assets being repaired and upgraded. Army Regulations implement the Federal Acquisition Regulation (FAR) and Govern the practices and procedures necessary for recording receipts Discrepancies, Inventories, Adjustments, and Shipments by the contractor.

1.2 Government furnished materiel (GFM) for consumption/ incorporation: Accountability for this materiel is transferred to the Contractor under provisions of the FAR. The Contractor shall maintain the official property records IAW Part 45. Cited data item descriptions provide transaction reporting necessary for accurate physical and fiscal accounting for materiel in the possession of defense contractors.

2. Point of contact for accountability.

Director
TACOM-ACALA
ATTN: AMSTA-AC-NCDA
Rock Island IL 61299-7630
Commercial Phone: (309) 782-7616

3. Materiel Receipt by Contractor.

3.1 Reporting of receipts: The Contractor shall receive assets from the Government and shall perform an inspection and inventory within the time specified by DD Form 1423. Assets received shall be reported by NSN, quantity, condition code, document number and serial number of receipt IAW DD Form 1423, **DI-MGMT-80442**.

Reporting data may be obtained from DD Form 1348-1A accompanying the receipt, from other documentation provided, or from Accountable Activity POC as follows:

Director
TACOM-ACALA
ATTN: AMSTA-AC-NCPD
Rock Island IL 61299-7630
Commercial Phone: (309) 782-6396

3.2 Discrepancy Reporting: Discrepancies shall be distinguished and reported as Transportation type (**DI-MGMT-80544A**) or Shipping type discrepancies (**DI-MGMT-80503**).

3.3 Status of Repairable Assets: Status of repairable assets shall be provided by the Report of Receipts, Adjustments, Inventory and Shipments. See **DI-MGMT-80442**.

4. Component Removal. Repairable components which are removed from the item being repaired and not reassembled to the repaired item shall be reported to the Accountable Activity for disposition. See **DI-MGMT-80442**.

5. MILSTRIP Requisitioning.

5.1 MILSTRIP requisition authority is granted for items identified by NSN and quantities (not to be exceeded) in this contract. See **DI-MGMT-80408A**.

5.2 Requisitions submitted under this contract shall contain the following data:

5.2.1 Routing Identifier Code (CC 4-6): A84

5.2.2 Media and Status Code (CC 7): 5

5.2.3 Supplementary Address (CC 45-50): Blank

5.2.4 Signal Code (CC 51): C

5.2.5 Fund Code (CC 52-53): MC

5.2.6 Distribution Code (CC 54): 5

5.2.7 Project code (CC 57-59) ZCN

5.2.8 Priority (CC 60-61):
03 Work Stoppage
06 Anticipated Work Stoppage
13 Routine

5.2.9 Advice (CC 65-66): 2J

6. Consumption of GFM. Consumption of GFM shall be reported. See **DI-MGMT-80438A**.

7. Shipment of Repaired/Upgraded Items.

Upon completion of repair/upgrade, the Contractor shall ship assets with the original receipt document number to:

Anniston Army Depot
Anniston, AL 36201-4199
DODAAC: W31G1Y
MARK FOR: M1A1 AIM Program

8. Materiel inspection and receiving report: The Contractor shall use DD Form 1348-1A DOD Single Line Item Release/Receipt Document, for return of materiel. It is imperative that the Contractor, in completing the DD Form 1348-1A perpetuate the

document number, serial number (and NSN, unless reidentified) from the incoming shipping document, DD Form 1348-1A. These return instructions must be complied with except when other modifying instructions are authorized by the TACOM-ACALA. These exceptions will be handled on a case by case basis and the Contractor will be provided with amended shipping instructions, as required. Copies of all DD Forms 1348-1A shall be mailed to the following:

Director
TACOM-ACALA
ATTN: AMSTA-AC-NCPD
Rock Island IL 61299-7630

9. Report of Balance and/or Physical Inventory Count.

9.1 Balance by NSN: The Contractor shall report to the Government (Assigned Supply Distribution Activity (ASDA) or Management Control Activity (MCA)) an NSN balance by contract IAW **DI-MGMT-80442**.

9.2 Discrepancies: Should balance reported differ from computed balance maintained by the Government **DI-MGMT-80442** shall be utilized to provide results of the physical count directed by the contract administration officer.

9.2.1 Gains resulting from subtracting the quantity recorded on Government records from the quantity physically inventoried will be posted to Government records by adjustment report by the TACOM-ACALA.

9.2.2 Losses resulting from subtracting the quantity physically inventoried from the quantity recorded on Government records are subject to report of survey process. The Contracting Officer will effect a finding and determination will be included in the report of survey as an exhibit.

9.2.3 Appointing and Approving Authority: The appointing and approving authority will be the Director of the TACOM-ACALA, or persons to whom this authority has been delegated.

10. Excess GFM.

10.1 Inventory: IAW the FAR, subpart 45.508-1, immediately upon termination or completion of a contract, the Contractor shall perform and cause each subcontractor to perform a physical inventory, adequate for disposal purposes, of all GFM applicable to the contract.

10.2 Reporting: IAW the FAR, subpart 45.608, the Plant Clearance Office will determine the categories of screening required and initiate screening action.

10.3 Purchase or Retention: The FAR, subpart 45.604 and applicable Government restrictions apply.

Exhibit B - Repair Disturbed Mandatory Replacement Parts Lists

TABLE A ❖ ICU

Nomenclature	National Stock No.	Part Number	Qty
Packing, Preformed	5330-00-501-9702	MS9068-145	1
Packing, Preformed	5330-00-068-4358	MS9068-136	1
Gasket	5330-01-144-1448	12272294	2
Washer, Lock	5310-00-543-2740	MS35338-74	2
Screw, Machine, with Packing	5305-00-455-2638	MS3212-27	4
Screw, Machine, with Packing	5303-00-488-6511	MS3212-30	5

TABLE B - Panel Assembly

Nomenclature	National Stock No.	Part Number & CAGEC	Qty
Panel Assembly, Bushing Seal	5930-01-141-5368	M5423/16 (96906)	2
Washer, Lock	5310-00-933-8118	MS35338-135 (96906)	4
Washer, Lock	5310-00-929-6395	MS35338-136 (96906)	4

TABLE C - Electron Tube

Nomenclature	National Stock No.	Part Number & CAGEC	Qty
Isolator, Electron Tube	1240-01-078-1150	12271835 (19207)	1
Retainer, Electron Tube, Rear	5960-01-078-7691	12271808 (19207)	1
Retainer, Electron Tube, Front	5960-01-078-7692	12271807 (19207)	1

Exhibit C - Upgrade Mandatory Replacement Parts List

Nomenclature	National Stock No.	Part Number & CAGEC	Qty
Cell Assembly, Optical Element	1240-01-249-4534	12272445 (19207)	1 *
Cover, Access	N/A	12271823 (19207)	1
Gasket, Access Cover	5330-01-144-1448	12272294 (19207)	2
Plate, Identification	9905-01-073-9737	12271898 (19207)	1
Knob	5355-00-837-3482	MS91528-3F4B (96906)	1
Packing, Preformed	5330-00-501-9702	MS9068-145 (96906)	1
Packing, Preformed	5330-00-068-4358	MS9068-136 (96906)	1
Screw, Machine, with Packing	5305-00-488-6511	MS3212-30 (96906)	5
Screw, Machine, with Packing	5305-00-455-2638	MS3212-27 (96906)	4
Valve, Relief, Pressure	4820-01-079-2990	12272176 (19207)	1
Washer, Flat	5310-00-515-7449	AN960C416L (88044)	1
Lead, Electrical	6150-00-642-1341	M83413/8-A08CC (81349)	1
Washer, Lock	5310-00-543-2740	MS35333-74 (96906)	2
Screw, Machine	5305-00-071-1314	MS51957-78 (96906)	1
Insert, Screw Thread	5340-01-030-6854	MS122121 (96906)	1
Washer, Flat	5310-00-989-9640	NAS620C10 (80205)	6
Washer, Flat	5310-00-933-8120	MS35338-138 (96906)	6
Screw, Cap, Socket, Hex	5305-00-988-7611	MS16995-40 (96906)	6

* Units with S/N 8000 and higher will only have the cell assembly replaced if found non-functional.

SECTION D - Packaging And Marking

1. Preservation/packaging/packing shall conform to commercial level per the requirements of ASTM-D3951-95. If any ICUs are received in a polystyrene container, the ICUs shall be returned in the polystyrene containers provided the containers are not damaged. Lens tissues shall be applied to optical surfaces. Also, the following additional marking shall be applied:

"M1A1 CONTRACTOR REPAIRED/UPGRADED"

2. A copy of the DD form 250 shall be packed with each ICU.

SECTION E - Inspection And Acceptance

1. The Contractor shall have a quality program satisfactory to the Government quality assurance representative.
2. Final acceptance test shall be IAW the product fabrication specification and the TDP. Control testing will not be required.

DOCUMENT SUMMARY LIST

 System/Item: Repair and Upgrade of Image Control Unit Statement
 Of Work (SOW)

Identifies all first tier documents (cited in SOW) (applicable
 DIDs). Also included are all referenced documents (2nd, (includes
 DID block 10 references), 3rd and lower tier) which have been
 tailored.

DOCUMENT CATEGORY:

CATEGORY 1 - The requirements contained in the directly
 cited document are contractually applicable to the extent
 specified. Unless otherwise specified in the solicitation,
 contract or contract modification, all requirements contained in
 reference and subsequently referenced documents are contractually
 for guidance and information only.

CATEGORY 2 - The requirements contained in the directly
 cited document and the reference documents identified in the
 directly cited document are contractually applicable to the
 extent specified. Unless otherwise specified in the
 solicitation, contract or contract modification, all requirements
 contained in subsequently referenced documents within reference
 documents are contractually for guidance and information only.

CATEGORY 3 - Unless otherwise specified in the solicitation,
 contract or contract modification, all requirements contained in
 the directly cited document and all reference and subsequently
 referenced documents are contractually applicable to the extent
 specified.

Document Number (Contract Reference) Applicable Tailoring	Document Title	Document Date/ Category
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1. SC12271800J (Sec C, Para 3.2.1)	Prime Fabrication Specification for Image Control Unit	15Jul97 CAT 3
2A. N/A (Sec C, Para 4.1)	Statement of Work	N/A CAT 1
2B. DI-MGMT-81468 (See CDRL)	Contract Funds Status Report	19Oct95 CAT 1
3. FAR Part 45 (Sec. C, Exhibit A, Para 1.1, 1.2, 10.1, 10.2, and 10.3)	Federal Acquisition Regulation - Government Property	1 Apr84 CAT 1

4A.	N/A (Sec C, Exhibit A, Para 3.1, 3.3.4, 9.1, and 9.2)	Statement of Work	N/A CAT 1
4B.	DI-MGMT-80442 (See CDRL)	Report of Receipts, Inventory, Adjustments and Shipments of Government Property	17Sep87 CAT 1
5A.	N/A (Sec C, Exhibit A, Para 3.2)	Statement of Work	N/A CAT 1
5B.	DI-MGMT-80544A (See CDRL)	Reporting of Transport- ation Discrepancies in shipping	12Nov85 CAT 1
6A.	N/A (Sec C, Exhibit A, Para 3.2)	Statement of Work	N/A CAT 1
6B.	DI-MGMT-80503 (See CDRL)	Report of Shipping (Item) and Packaging Discrepancy	30Dec87 CAT 1
7A.	N/A (Sec C, Exhibit A, Para 5.1)	Statement of Work	N/A CAT 1
7B.	DI-MGMT-80408A (See CDRL)	Request for Government Furnished Materiel	CAT 1
8A.	N/A (Sec C, Exhibit A, Para 6)	Statement of Work	N/A CAT 1
8B.	DI-MGMT-80438A (See CDRL)	Government Furnished Materiel (GFM) Consumption Report	CAT 1
9.	ASTM-D3951-95 (Sec D, Para 1.1)	Standard Practice for Commercial Packaging	01Jan95 CAT 1

Section L

Image Control Unit

L.1 PROPOSAL INSTRUCTIONS AND CONTENT

L.1.1 Offerors shall submit proposals in accordance with this section.

L.1.2 Offerors shall submit their proposals in four separate volumes, entitled: (1) Repair/Upgrade Plan, (2) Past Performance Risk, (3) Price and (4) Small Business Utilization. Each volume shall be separately bound and the pages shall be numbered and separable to simplify Government review. While there is no page limitation, proposals shall be as brief as possible. Proposals shall be printed no smaller than elite type, on standard 8.5" x 11" paper. Offerors may use single fold out pages up to 17" x 11". Scale drawings may be larger than 17" x 11". Where a response would duplicate information already provided, the proposal shall reference and not restate the same information.

L.1.3 Offerors shall submit an original plus one copy of each volume. An Electronic copy of the price volume is requested in Microsoft Excel format. All proposal shall be forwarded to the Director, ACALA, AMSTA-LC-CAC, Building 104, Rock Island Arsenal, Rock Island, IL 61299-7630 and arrive no later than the closing date established in the RFP.

L2 SPECIFIC INSTRUCTIONS BY FACTOR

L.2.1 VOLUME 1 – REPAIR/UPGRADE PLAN

Offerors shall provide a repair/upgrade plan that identifies the step by step procedures, equipment and man-hours to be used for the repair/upgrade of the ICU from receipt to shipment. The repair/upgrade plan shall be incorporated into the contract and become a requirement thereto. Offerors shall include in the repair/upgrade plan details pertaining to the minimization of cost for the repair and replacement of worn parts and description of the decision making process.

L.2.2 VOLUME 2 – PAST PERFORMANCE RISK

L.2.2.1 Offerors shall describe the relevant contracts they or their proposed subcontractors have performed during the past three years. A contract is considered relevant if it is materially related to the effort required by this solicitation, to include production, repair, retrofit and upgrade programs. The description shall include the following format:

Column 1 – Contracting Activity and Address

Column 2 – Point of Contacts (POC)(include Name and Phone Number)

a. Procuring Contracting Officer

b. Administrative Contracting Officer

c. Other POCs (i.e. Quality Assurance, Program Manager, etc.)

Column 3 - Contract Number

Column 4 – Item(s) procured/services (include NSN/Part Number or description of services)

Column 5 – Contract Price/cost at award

Column 6 – Current contract price/cost

Column 7 – Initial contract delivery schedule

Column 8 – Actual contract delivery schedule

In addition, for each contract referenced, offerors shall briefly describe: (1) why the contract is relevant, (2) any performance highlights or problems regarding quality, timely deliveries or customer satisfaction, and (3) the nature of any change to the original price or delivery schedule.

L.2.3 VOLUME 3 – PRICE

Offerors shall submit their price and cost proposals by completing Attachment 1.

L.2.4 VOLUME 4 – SMALL BUSINESS UTILIZATION

L.2.4.1 Offerors are to identify the extent to which small businesses (SBs), small disadvantaged businesses (SDBs), woman-owned small businesses (WOSBs), historically black colleges/universities or minority institutions (HBCU/MIs) would be utilized in the performance of this proposed contract. For small businesses, as defined by the Standard Industrial Code applicable to this solicitation, the offeror's own participation as a SB, SDB, WOSB, or HBCU/MI is to be identified and will be considered in evaluating small business participation.

L.2.4.2 The offeror is to address the following factors in detail.

(1) All offerors are to provide:

(a) the names of SBs, SDBs, WOSBs, or HBCU/MIs who would participate in the proposed contract identifying specific components to be produced or services to be performed by them and the estimated total dollars of such work.

(b) a description of the offeror's performance over the past three calendar years, in complying with the requirements of FAR 52.219-8, including description and available documentation of the methods employed to promote small business utilization and the internal methods used to monitor such utilization.

Section M

BASIS for AWARD

Image Control Unit

M.1 An award will be made to the offeror whose proposal offers the best value to the Government based on an integrated assessment of the following factors: (1) Repair/Upgrade Plan, (2) Past Performance Risk, (3) Price and (4) Small Business Utilization. Within these factors, the Repair/Upgrade Plan is significantly more important than Performance Risk, Performance Risk is more important than Price, and Price is more important than Small Business Utilization.

M.2 SOURCE SELECTION PROCESS

a., Because Government is making an integrated assessment of proposals, it reserves the right to make an award to someone other than the low priced offeror. Furthermore, an award may not be made to the offeror rated the highest in non-cost factors, if the perceived advantages are not considered worth the cost premium. In selecting which offer represents the best value, the Contracting Officer will consider the factors identified in this section and their relative order of importance, comparing both cost and non-cost advantages and disadvantages among the offers received.

- b. Although cost is not the most important consideration, it could be controlling where an otherwise superior proposal is at an unaffordable or unreasonable cost, where two proposals are otherwise considered equal, or where the advantages of a superior proposal are not worth the cost premium.
- c. Proposals which merely offer to perform the work in accordance with the RFP or which are so lacking in content and detail that the Government cannot conduct a meaningful evaluation with significant supplementation are unacceptable and will not be considered for award.
- d. Any proposal which is unrealistic in terms of technical capability, unrealistically high or low in cost, or contains any significant inconsistency between proposed performance and cost may be judged as lacking competence or failing to comprehend the Government's requirements or the work required. In such cases, the proposal may be rejected.
- e. It is DOD policy (FAR 9.103) that contracts are placed only with responsible contractors. Those are contractors who can satisfactorily perform the necessary tasks and deliver the required items on time. The PCO may obtain a Pre-Award Survey to facilitate the evaluation of each offeror's proposal. The contracting officer will consider the results of any such Pre-Award survey findings in the selection decision.

M.3 AWARD CRITERIA

M.3.1 REPAIR/UPGRADE PLAN

Under this factor the Government will assess relative advantages and disadvantages of the plans submitted and the extent to which they are adequate and complete and reflect a thorough understanding of the requirements.

M.3.2 PAST PERFORMANCE RISK

Under this factor the Government will assess and compare the relevant past performance records of the offerors, their experience and their reputations for customer satisfaction. This assessment may include an evaluation of proposed subcontractors.

M.3.2.1 A significant achievement, problem or lack of relevant information can become an important consideration of the source selection process. A negative finding under any material aspect of this factor may result in an overall high performance rating. Therefore, offerors are reminded to include all relevant past efforts, including demonstrated corrective actions, in their proposals. The lack of a performance record may result in an unknown past performance risk rating which will be treated as neutral.

M.3.2.2 Offerors are cautioned that in conducting the past performance risk assessment, the Government may use data provided by the offeror in its proposal and data obtained from outside sources. Since the Government may not necessarily interview all of the sources provided by offerors, it is incumbent upon the offeror to explain the relevance of the data provided. Offerors are reminded that while the Government may elect to consider data obtained from other sources, the burden of providing thorough and complete past performance information rests with the offerors.

M.3.3 PRICE

The Government will consider the Total Evaluated Cost by adding the Evaluated Price for CLIN 0001 and the Evaluated Cost of CLIN 0002 to any other price related factor required by the RFP.

TOTAL EVALUATED FFP (CLIN 0001)	_____
TOTAL EVALUATED T&M (CLIN 0002)	_____
OTHER PRICE RELATED FACTORS REQUIRED	_____
TOTAL EVALUATED COST	_____

M.3.1 The Government will evaluate the proposed prices and cost for reasonableness and realism. The Government will also compare prices and costs against an Independent Government Estimate (IGE). The proposed cost for the Time and Material portion may be adjusted for the purpose of evaluation based upon the results of the cost realism assessment. An unrealistic or unaffordable price may preclude an offeror from award.

M.3.3.2 The Defense Contract Audit Agency may be requested to verify rates and projections.

M.3.3.3 If an offeror takes exception to any of the ordering periods, the Government may reject that Offeror as unacceptable.

M.3.4 SMALL BUSINESS PARTICIPATION

(a) The Government will evaluate the extent to which offerors identify, and commit to utilizing, SBs, SDBs, WOSBs and HBCU/MIs in the performance of the contract. Such utilization may be as the prime contractor or a subcontractor, or as a member of a joint venture or teaming arrangement.

(b) The evaluation will include the following:

(1) the extent to which the proposal specifically identifies SBs, SDBs, WOSBs and HBCU/MIIs and the estimated dollar value of their participation, including the participation of the offeror, if it is a SBs, SDBs, WOSBs or an HBCU/MI;

(2) the complexity of the items/services to be furnished by SBs, SDBs, WOSBs and HBCU/MIIs;

(3) the extent of participation of such concerns in terms of the value of the total contract amount; and

(4) an assessment of the risk, based upon past performance, of the offeror actually achieving the involvement of small business concerns as proposed. Such assessment will include:

a. for all offerors, an evaluation of performance over the past three calendar years in complying with the requirements of FAR 52.219-8, Utilization of Small Business and Small Disadvantaged Business Concerns;

LIST OF ADDRESSES

Commander
U.S. Army Industrial Operations Command
ATTN: AMSIO-_____ (see block 14 of DD form 1423 for symbols that apply)
Rock Island, IL 61299-6000

Director
Armament and Chemical Acquisition, and Logistics Activity
ATTN: AMSTA-LC _____ (see block of DD form 1423 for symbols that apply)
Rock Island, IL 61299-8630

Director
U.S. Army, Armament, Research, Development & Engineering Center
ATTN: AMSTA-AR _____ *(R) (see block of DD form 1423 for symbols that apply)
Rock Island, IL 61299-7300

*When letter in parentheses at end of office symbol is a "R", use Rock Island address;
when it is a "D", use Picatinny Arsenal address.

E-MAIL ADDRESSES:

AMSTA-AR-QA__ (R) amsta-ar-qa-cdr1@ria-emh2.army.mil

**ADDRESS CODE DISTRIBUTION
FOR ECP/RFD/RFW/VECP**

1. Concurrent distribution of Value Engineering Change Proposals (VECPs), Engineering Change Proposals (ECPs), Request for Deviations (RFDs) shall be submitted by the Contractors as follows:
2. The contractor shall submit copies as required and as identified below to: Director, U.S. Army Armament Research, Development and Engineering Center, ATTN: AMSTA-AR-EDT-R (ECPs), Rock Island, IL 61299-7300 except for Chemical items (see note below).

- a. VECPs - original plus 3 copies
original (Tools & Equipment)
original plus 2 copies (Navy or Air Force)
- b. ECPs - original plus 2 copies
original (Tools & Equipment)
original plus 2 copies (Navy or Air Force)
- c. RFDs/RFWs- original plus 2 copies
original plus 2 copies (Navy or Air Force)

****NOTE - All Chemical items shall be submitted to: Commander, CBDCOM, ATTN: SCBRD-EN(RI), Rock Island, IL 61299-7410.****

- a. VECPs - original plus 3 copies
- b. ECPs - original plus 2 copies
- c. RFDs/RFWs - original plus 1 copy

3. Provide one copy designated "Advance Copy" to one of the following design agencies if the agency is cited in the contract:

a. Chemical Command: Commander, Chemical Biological Defense Agency, ATTN: SCBRD-ENE-D, Aberdeen Proving Ground, MD 21010-5423.

b. U.S. Navy: Commander, Naval Surface Warfare Center, Crane Division, ATTN: Code 40, Crane, IN 47522-5000, or Commander, Naval Air Warfare Center, Weapons Division, 521.9th St., ATTN: Code 332200E, Point Mugu, CA 83042-5001.

c. U.S. Air Force: Commander, U.S. Army Industrial Operations Command, ATTN: AMSIO-ASI-SA (Mr. Flood ASD/YH), Eglin Air Force Base, FL 32542-5000, or Commander, Ogden Air Logistics Center, ATTN: OO-ALC/LIWGE, 6034 Dogwood Ave., Hill Air Force Base, UT 84056-5816.

4. Provide one copy designated "Advance Copy" to:

a. Contracting Officer: Director, Armament and Chemical Acquisition, and Logistics Activity, Rock Island, IL 61299-8630 (ACALA items) or Commander, Industrial Operations Command, Rock Island, IL 61299-6000 (IOC items).

b. Administrative Contracting Officer.

5. For VECPs only, provide one copy designated "Advance Copy" to the Value Engineering Division: Commander, U.S. Army Industrial Operations Command, ATTN: AMSIO-RMV, Rock Island, IL 61299-6000.

6. When ECPs, RFWs, RFDs are determined to be Urgent, Critical and/or Schedule impacting, an action copy shall be provided to AMSTA-AR-EDT-R via data facsimile (FAX) to 309-782-6450. This transmission is to be immediately followed with the usual hard copy mailing.

GUIDANCE ON DOCUMENTATION OF CONTRACT DATA REQUIREMENTS LIST (CDRL)

The following information is furnished to provide guidance with respect to the abbreviations and codes utilized in various blocks of DD Form 1423, Contract Data Requirements List.

Block 1, Sequence Number. This number is specified by DOD components in accordance with FAR Supplement 4.71..

Block 2, Title of Description of Data. This represents the title or brief description of the data. This title should be identical to the Data Item Description (DID) title with Block 3 being used for further identification, if required.

Block 3, Subtitle of Data. If the title requires further identification, a subtitle is entered.

Block 4, Authority, Data Item Number. Data item number of the DID which provides the data preparation instructions.

Block 5, Contractor Reference. The specific paragraph number of the contract procurement request, system specification or other applicable document which identifies the effort associated with the data item authorized by Block 4 above.

Block 6, Technical Office. The office that is responsible for assuring the adequacy of the data item unless this responsibility is delegated elsewhere in the contract or in Block 7 on the DD Form 1423.

Block 7, DD Form 250 Requirement. This block designates the location (contractor's facility or destination) for performance of Government inspection and acceptance. The applicable codes for inspection and acceptance are cited below. The Government activity to perform the destination acceptance task is entered in Block 14 as the first addressee. .

<u>Code</u>	<u>Inspection</u>	<u>Acceptance</u>
SS	*Source (DD Form 250)	*Source (DD Form 250)
DD	Destination (DD Form 250)	Destination (DD Form 250)
SD	*Source (DD Form 250)	Destination (DD Form 250)
DS	Destination (DD Form 250)	*Source (DD Form 250)
LT	Letter of Transmittal only	
NO	No inspection or acceptance required	
XX	Inspection/acceptance requirements specified elsewhere in the contract	

*Source indicates contractor's facility.

Block 8, Approval Code. Items of critical data requiring specific advanced written approval, such as test plans, are identified by an "A" in this field. This data requires submission of a preliminary draft prior to publication of the final document. When advanced approval is not required, this field is blank.

Block 9, Distribution Statement Required. The code letter corresponding to the distribution statement to be marked on the technical data item by the contractor, in accordance with DoD Directive 5230.24 and the guidance in DoD 5010.12-M.

GUIDANCE ON DOCUMENTATION OF CONTRACT DATA REQUIREMENTS LIST (CDRL)

The following information is furnished to provide guidance with respect to the abbreviations and codes utilized in various blocks of DD Form 1423, Contract Data Requirements List.

Block 1, Sequence Number. This number is specified by DOD components in accordance with FAR Supplement 4.71..

Block 2, Title of Description of Data. This represents the title or brief description of the data. This title should be identical to the Data Item Description (DID) title with Block 3 being used for further identification, if required.

Block 3, Subtitle of Data. If the title requires further identification, a subtitle is entered.

Block 4, Authority, Data Item Number. Data item number of the DID which provides the data preparation instructions.

Block 5, Contractor Reference. The specific paragraph number of the contract procurement request, system specification or other applicable document which identifies the effort associated with the data item authorized by Block 4 above.

Block 6, Technical Office. The office that is responsible for assuring the adequacy of the data item unless this responsibility is delegated elsewhere in the contract or in Block 7 on the DD Form 1423.

Block 7, DD Form 250 Requirement. This block designates the location (contractor's facility or destination) for performance of Government inspection and acceptance. The applicable codes for inspection and acceptance are cited below. The Government activity to perform the destination acceptance task is entered in Block 14 as the first addressee.

<u>Code</u>	<u>Inspection</u>	<u>Acceptance</u>
SS	*Source (DD Form 250)	*Source (DD Form 250)
DD	Destination (DD Form 250)	Destination (DD Form 250)
SD	*Source (DD Form 250)	Destination (DD Form 250)
DS	Destination (DD Form 250)	*Source (DD Form 250)
LT	Letter of Transmittal only	
NO	No inspection or acceptance required	
XX	Inspection/acceptance requirements specified elsewhere in the contract	

*Source indicates contractor's facility.

Block 8, Approval Code. Items of critical data requiring specific advanced written approval, such as test plans, are identified by an "A" in this field. This data requires submission of a preliminary draft prior to publication of the final document. When advanced approval is not required, this field is blank.

Block 9, Distribution Statement Required. The code letter corresponding to the distribution statement to be marked on the technical data item by the contractor, in accordance with DoD Directive 5230.24 and the guidance in DoD 5010.12-M.

INSTRUCTIONS FOR COMPLETING DD FORM 1423
(See DoD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

- Item A. Self-explanatory.
- Item B. Self-explanatory.
- Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.
- Item D. Enter name of system/item being acquired that data will support.
- Item E. Self-explanatory (to be filled in after contract award).
- Item F. Self-explanatory (to be filled in after contract award).
- Item G. Signature of preparer of CDRL.
- Item H. Date CDRL was prepared.
- Item I. Signature of CDRL approval authority.
- Item J. Date CDRL was approved.

- Item 1. See DoD FAR Supplement Subpart 4.71 for proper numbering.
- Item 2. Enter title as it appears on data acquisition document cited in Item 4.
- Item 3. Enter subtitle of data item for further definition of data item (optional entry).
- Item 4. Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.
- Item 5. Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).
- Item 6. Enter technical office responsible for ensuring adequacy of the data item.
- Item 7. Specify requirement for inspection/acceptance of the data item by the Government.
- Item 8. Specify requirement for approval of a draft before preparation of the final data item.
- Item 9. For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).
- Item 10. Specify number of times data items are to be delivered.
- Item 11. Specify as-of date of data item, when applicable.
- Item 12. Specify when first submittal is required.
- Item 13. Specify when subsequent submittals are required, when applicable.
- Item 14. Enter addressees and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.
- Item 15. Enter total number of draft/final copies to be delivered.
- Item 16. Use for additional/clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14.; Desired medium for delivery of the data item.

FOR THE CONTRACTOR

Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

1. TITLE CONTRACT FUNDS STATUS REPORT (CFSR)	2. IDENTIFICATION NUMBER DI-MGMT-81468
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3. DESCRIPTION/PURPOSE

3.1 The Contract Funds Status Report (CFSR), DD Form 15886, Sample Format 1, is designed to supply funding data about defense contracts to Program Managers for: (a) updating and forecasting contract fund requirements, (b) planning and decision making on funding changes to contracts, (c) developing funds requirements and budget estimates in support of approved programs, (d) determining funds requirements and budget estimates in support of approved programs, (d) determining funds in excess of contract needs and available for deobligation, and (e) obtaining rough estimates of termination costs.

4. APPROVAL DATE (YYMMDD) 95/10/19	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) OUSD (A&T) API/PM	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
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7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirements as delineated in the contract.

7.2 This DID may be used in conjunction with the Contract Work Breakdown Structure DID, DI-MGMT-81334, the Cost Performance Report DID, DI-MGMT-81466, and the Cost/Schedule Status Report DID, DI-MGMT-81467.

7.3 Contractual Application. The CFSR is applicable to contracts over 6 months in duration. No specific application thresholds are established, but application to contracts of less than \$1,000,000 (constant fiscal year (FY) 1990 dollars) should be evaluated carefully to ensure only the minimum information necessary for effective management control is required. The CFSR will not be applied to firm fixed price contracts (as defined in FAR 16.202) unless unusual circumstances require specific funding visibility.
(Continued on Page 2)

8. APPROVAL LIMITATION	9a. APPLICABLE FORMS DD Form 1586	9b. AMSC NUMBER D7122
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10. PREPARATION INSTRUCTIONS

10.1 Format. Contractor formats should be substituted whenever they contain all the required data elements at the specified reporting levels in a form suitable for DoD management.

10.2 Content. The CFSR shall contain the following information:

10.2.1 Item 1 - Contract Number. Enter the assigned contract number and the latest modification number on which the contractual agreement has been reached.

10.2.2 Item 2 - Contract Type. Enter the type of contract as identified in FAR Part 16 (e.g., Cost Plus Fixed Fee (CPFF), Fixed Price Incentive (FPI), etc.).

10.2.3 Item 3 - Contract Funding For. Enter the applicable type as follows:

Multi-Year Procurement (MYP)
Incrementally Funded Contract (INC)
Contract for a Single Year (SYC)

10.2.3.1 For FY. For contracts which are financed with funds appropriated in more than one fiscal year, a report is required for each fiscal year's funds where the separate year's funds in the contract are associated with specific quantities of hardware or services to be furnished. The fiscal year(s) being reported will be shown in this block and that year's share of the total target prices (initial and adjusted) will be shown in Items 9 and 10.

(Continued on Page 3)

11. DISTRIBUTION STATEMENT

Distribution Statement A: Approved for public release; distribution is unlimited.

Block 7, Application/Interrelationship (Continued)

CFSRs may be applied to unpriced portions of firm fixed price contracts that are estimated to be in excess of twenty (20) percent of the initial contract value. Only those parts of the CFSR essential to the management of each acquisition will be required. The DoD Program Manager will determine the need for contract funds information and apply only those portions of the CFSR deemed appropriate. Provisions should be included in the contract to review reporting requirements at least annually and change them, if necessary, at no charge to the Government to ensure that only minimum data is required over the life of the contract.

7.3.1 Level of Reporting. If a contract is funded with a single appropriation, a single line entry at the total contract level should be considered for CFSR reporting. Reporting by line item or WBS element will be limited to only those items or elements needed to support funds management requirements. A reduced level of reporting may be implemented on contracts (a) with a dollar value between \$250,000 and \$1,000,000 (constant FY 1990 dollars); (b) that are for time and material; or (c) for which only limited funding requirements information is needed.

7.3.2 Multiple Appropriations. Where two or more appropriation sources are used for funding a single contract, contractors will segregate funds data by appropriation accounting reference. The procuring agency will supply the appropriation numbers applicable to individual line items or WBS elements. If a single line item or WBS element is funded by more than one appropriation, methods for segregating and reporting such information will be negotiated and specified in the contract.

7.3.3 Electronic Data Interchange. The American National Standards Institute (ANSI) X12 standard (transaction set 839), or the United Nations Electronic Data Interchange For Commerce, Administration and Transport (EDIFACT) equivalent, will be used for EDI transmission.

7.4 Frequency and Submission. The CFSR will be a contractual requirement as set forth in the Contract Data Requirements List (CDRL) DD Form 1423. Unless otherwise provided in the contract, the CFSR will be prepared as of the end of each calendar quarter or contractor accounting period nearest the end of each quarter. The required number of copies of the CFSR will be forwarded within 25 calendar days after the "as of" date of the report, or as otherwise specified in the contract. In the event of exceptional circumstances which call for increased frequency in reporting, such frequency will not be more often than monthly and will be negotiated and specified in the contract.

7.5 Explanations of Terms.

7.5.1 Open Commitments. For this report, a commitment represents the estimated obligation of the contractor (excluding accrued expenditures) to vendors or subcontractors (based on the assumption that the contract will continue to completion).

7.5.2 Accrued Expenditures. For this report, include recorded or incurred costs as defined within the Allowable Cost, Fee and Payments Clause (FAR 52.216-7) for cost type contracts or the Progress Payments Clause (FAR 52.232-16) for fixed price type contracts, plus the estimated fee or profit earned. Such costs include:

7.5.2.1 Actual payments for services or items purchased directly for the contract.

7.5.2.2 Costs incurred, but not necessarily paid, for storeroom issues, direct labor, direct travel, direct other in-house costs and allocated indirect costs.

7.5.2.3 Progress payments made to subcontractors.

Block 7, Application/Interrelationship (Continued)

7.5.2.4 Pension costs provided they are paid at least quarterly.

7.5.3 Termination Costs. Although this report is prepared on the basis that the contract will continue to completion, it is necessary to report estimated termination cost by government fiscal year and generally more frequently on incrementally funded contracts. The frequency will be dependent on the funding need dates (i.e., quarterly) and should be compatible with the contract funding clauses, Limitation of Funds clause (cost type contracts) or Limitation of Obligation clause (fixed price type contracts). Termination costs include such items as loss of useful life of special tooling, special machinery and equipment; rental cost of unexpired leases; and settlement expenses. The definition of termination costs is included in FAR 31.205-42. In the event the Special Termination Costs clause (DFARS 252.249-7000) is authorized, then costs defined in this clause will be eliminated from the estimated termination costs.

7.6 The CFSR DID may be "tailored" in Block 16 of CDRL DD Form 1423. Tailoring is defined as deleting requirements from a DID. Requiring more information in the CFSR CDRL DD Form 1423 than specified in this DID is prohibited by DOD regulation. All negotiated reporting provisions will be specified in the contract.

7.7 This DID supersedes DI-F-6004B.

Block 10, Preparation Instructions (Continued)

10.2.4 Item 4 - Appropriation. Enter the appropriation name (i.e., Research, Development, Test and Evaluation, Aircraft Procurement, etc.) and DoD Component (i.e., Air Force, Navy, etc.) in this block.

10.2.5 Item 5 - Previous Report Date. Enter the cut-off date of the previous report. (Year, Month, Day)

10.2.6 Item 6 - Current Report Date. Enter the cut-off date applicable to this report. (Year, Month, Day)

10.2.7 Item 7 - Contractor. Enter the name, division (if applicable), and mailing address of the reporting contractor.

10.2.8 Item 8 - Program. Identify the program by name or enter the type, model and series or other military designation of the prime item or items purchased on the contract. If the contract is for services or a level-of-effort (i.e., research, flight test, etc.), the title of the service should be shown.

10.2.9 Item 9 - Initial Contract Price. Enter the dollar amounts for the initial negotiated contract target price (or estimated price for nonincentivized contracts) and contract ceiling price when appropriate. For contracts which are financed with funds appropriated in more than one fiscal year, only the share of the total initial target and ceiling associated with the fiscal year shown in Item 3 will be entered.

10.2.10 Item 10 - Adjusted Contract Price. Enter the dollar amounts for the adjusted contract target price (initial negotiated contract plus supplemental agreements) and adjusted contract ceiling price or estimated ceiling price where appropriate. For contracts which are financed with funds appropriated in more than one fiscal year, only the share of the total adjusted target and ceiling associated with the fiscal year shown in Item 3 will be entered.

10.2.11 Item 11 - Funding Information.

Block 10, Preparation Instructions (Continued)

10.2.11.1 Column a. - Line Item/Work Breakdown Structure (WBS) Element. Enter the line item or WBS elements specified for CFPSR coverage in the contract.

10.2.11.2 Column b. - Appropriation Identification. Enter the appropriation number supplied by the DoD Component for the contract or, if applicable, each line item or WBS element.

10.2.11.3 Column c. - Funding Authorized To Date. Enter dollar amounts of contract funding authorized under the contract from the beginning of the fiscal year(s) shown in Item 3 through the report date shown in Item 6.

10.2.11.4 Column d. - Accrued Expenditures Plus Open Commitments Total. For contract work authorized, enter the total of (a) the cumulative accrued expenditures incurred through the end of the reporting period, and (b) the open commitments on the "as of" date of the report. Enter the total applicable to funds for the fiscal year(s) covered by this report as shown in Item 3.

10.2.11.4.1 Separation of Open Commitments and Accrued Expenditures. On selected contracts, the separation of open commitments and accrued expenditures by line item or WBS element may be a negotiated requirement in the contract. Utilization of this provision should be held to the minimum essential to support information needs of the procuring agency. In the event this separation of data is not available in the contractor's accounting system or cannot be derived without significant effort, provision should be made to permit use of estimates. The procedures used by the contractor in developing estimates shall be explained in the Remarks section of the report.

10.2.11.4.2 Notice of Termination. When a Notice of Termination has been issued, potential termination liability costs will be entered in this column. They will be identified to the extent possible with the source of liability (prime or subcontract).

10.2.11.5 Column e. - Contract Work Authorized - Definitized. For the fiscal year(s) shown in Item 3, enter the estimated price for the authorized work on which contractual agreement has been reached, including profit/fee, incentive and cost sharing associated with projected over/underruns. Amounts for contract changes will not be included in this item unless they have been priced and incorporated in the contract through a supplemental agreement.

10.2.11.6 Column f. - Contract Work Authorized - Not Definitized. Enter the contractor's estimate of the funds requirements for performing required work (e.g., additional agreements or changes) for which firm contract prices have not yet been agreed to in writing by the parties to the contract. Report values only for items for which written orders have been received. For incentive type contracts, show total cost to the Government (recognizing contractor participation). Enter in the Remarks section a brief but complete explanation of the reason for the change in funds.

10.2.11.7 Column g. - Subtotal. Enter the total estimated price for all work authorized on the contract (Column e. plus Column f.).

10.2.11.8 Column h. - Forecast - Not Yet Authorized. Enter an estimate of funds requirements, including the estimated amount for fee or profit, for changes proposed by the Government or by the contractor, but not yet directed by the contracting officer. In the Remarks section state each change document number and estimated value of each change.

Block 10, Preparation Instructions (Continued)

10.2.11.9 Column i. - Forecast - All Other Work. Enter an estimate of funds requirements for additional work anticipated to be performed (not included in a firm proposal) which the contractor, based on his knowledge and experience, expects to submit to the Government within a reasonable period of time.

10.2.11.10 Column j. - Subtotal. Enter an estimate of total requirements for forecast funding (the sum of Column h. plus Column i.). Specific guidelines on what the contractor may include in the funding forecast section may be made a part of the contract.

10.2.11.11 Column k. - Total Requirements. Enter an estimate of total funds requirements for contract work authorized and forecast (the sum of Column g. plus Column j.).

10.2.11.12 Column l. - Funds Carryover. For incrementally funded contracts only, report the amount by which the prior federal fiscal year funding was in excess of the prior year's requirement. If there is no carryover, report zero. Specific instructions for the use of this item may be made a part of the contract.

10.2.11.13 Column m. - Net Funds Required. Enter an estimate of net funds required, subtracting funds carryover in Column l. from total requirements in Column k.

10.2.11.14 Column Totals. Totals should be provided for Columns c. through m. for all line items or WBS elements reported.

10.2.12 Item 12 - Contract Work Authorized (With Fee/Profit) - Actual Or Projected. Data entries will be as follows: In the first column, actuals cumulative to date; in all other columns except the last, projected cumulative from the start of the contract to the end of the period indicated in the column heading; in the last column, the projected cumulative from the start to the end of the contract or fiscal year being reported. When the contractor has developed a range of estimates at completion, the most likely estimate shall be used to develop the projected cumulative data in this item.

10.2.12.1 Column Headings. Columns 2 through 10 will be headed to indicate periods covering the life of the contract or fiscal year being reported and may be headed to show months, quarters, half years and/or fiscal years as prescribed by the procuring agency.

10.2.12.2 Data Composition. Projected data should include all planned obligations, anticipated accruals, anticipated over/under targets (total cost to the Government recognizing contractor participation), G&A, and fee/profit. For award fee contracts, the fee actually awarded will be included in Column 1, Actual to Date. The contractor shall describe in the Remarks section the amount, by period, and rationale for any award fee projections included in Columns 2 through 10.

10.2.12.1 Item 12.a. - Open Commitments. In the first column enter commitments open as of the date of the report. In subsequent columns enter the projected commitments which will be open as of the end of each period indicated by the column headings. The amount entered will be the projected cumulative commitments less the planned cumulative expenditures as of the end of time period indicated. At the end of the contract, the amount will be zero.

10.2.12.2 Item 12.b. - Accrued Expenditures. In the first column enter actuals to date. In subsequent columns enter the projected cumulative accrued expenditures as of the end of each period indicated by the column headings.

Block 10, Preparation Instructions (Continued)

10.2.12.3 Item 12.c. - Total (12.a. and 12.b.). In the columns provided, enter the total contract work authorized - actuals to date (Column 1) or projected (Columns 2 through 10). This total is the sum of open commitments and accrued expenditures through the periods indicated by the column headings. Significant changes in the amount or timephasing of this item shall be explained in the Remarks section.

10.2.13 Item 13 - Forecast Of Billings To The Government. In the first column enter the cumulative amount received from the Government plus any unpaid billings to the Government through the current report date, including amounts applicable to progress or advance payments. In succeeding columns enter the amount expected to be billed to the Government during each period reported (assuming the contract will continue to completion). Amounts will not be cumulative.

10.2.14 Item 14 - Estimated Termination Costs. In the columns provided, enter the estimated costs that would be necessary to liquidate all government obligations if the contract were to be terminated in that period. These entries are incremental amounts required in addition to the amounts shown in Item 12. Applicable fee/profit should be included. These entries may consist of "rough order of magnitude" estimates and will not be construed as providing formal notification having contractual significance. This estimate will be used to assist the Government in budgeting for the potential incurrence of such cost. On contracts with Limitation of Funds/Obligation clauses, where termination costs are included as part of the funding line, enter the amounts required for termination reserve on this line.

10.3 Remarks Section.

10.3.1 General. This section shall contain any additional information or remarks which support or explain data submitted in this report. At a minimum, the contractor shall present the following information: (a) explanations of funds changes (refer to paragraphs 10.2.11.6, 10.2.11.8 and 10.3.2); (b) procedures used to develop estimates of open commitments and accrued expenditures (refer to paragraph 10.2.11.4.1); (c) explanations of significant changes in the amount or timephasing of actual or projected total contract work authorized (refer to paragraph 10.2.12.3); (d) the amount and rationale for any award fee projections included in Item 12 (refer to paragraph 10.2.12); and (e) any other information deemed significant or noteworthy. The contractor also shall provide a projected contract completion date that supports the funding projections in Item 12.

10.3.2 Changes. The Remarks section shall contain information regarding changes, as indicated below. A change in a line item shall be reported when the dollar amount reported in Item 11, Column k. of this submission differs from that reported in the preceding submission. The movement of dollar amounts from one column to another (Item 11, Columns e. through j.), indicating a change in the firmness of funds requirements, need not be reported in this section. Change reporting shall include the following:

10.3.2.1 The location of the changed entry (page, line, and column);

10.3.2.2 The dollar amount of the change; and

10.3.2.3 A narrative explanation of the cause of each change.

CLASSIFICATION

CONTRACT FUNDS STATUS REPORT (Dollars in)

1. CONTRACT NUMBER	3. CONTRACT FUNDING FOR FOR FY	5. PREVIOUS REPORT DATE	7. CONTRACTOR (Name, address and zip code)	9. INITIAL CONTRACT PRICE	
				a. TARGET	b. CEILING
2. CONTRACT TYPE	4. APPROPRIATION	6. CURRENT REPORT DATE	8. PROGRAM	10. ADJUSTED CONTRACT PRICE	
				a. TARGET	b. CEILING

11. FUNDING INFORMATION												
LINE ITEM/WBS ELEMENT a	APPROPRIATION IDENTIFICATION b	FUNDING AUTHORIZED TO DATE c	ACCRUED EXPENDITURES OPEN COMMITMENTS TOTAL d	CONTRACT WORK AUTHORIZED			FORECAST			TOTAL REQUIREMENTS l	FUNDS CARRY-OVER i	NET FUNDS REQUIRED m
				DEFINITIZED e	NOT DEFINITIZED f	SUBTOTAL g	NOT YET AUTHORIZED h	ALL OTHER WORK j	SUBTOTAL k			

12. CONTRACT WORK AUTHORIZED (With Fee/Profit) - ACTUAL OR PROJECTED											
	ACTUAL TO DATE										AT COMPLETION
a. OPEN COMMITMENTS											
b. ACCRUED EXPENDITURES											
c. TOTAL (12a + 12b)											
13. FORECAST OF BILLINGS TO THE GOVERNMENT											
14. ESTIMATED TERMINATION COSTS											

15. REMARKS

SAMPLE FORMAT 1. Contract Funds Status Report Page 7 of 7

DI-NMGT-81468 9999989 0015631 774

CLASSIFICATION

DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0182

2. TITLE REPORT OF RECEIPTS, INVENTORY, ADJUSTMENTS, AND SHIPMENTS OF GOVERNMENT PROPERTY	1. IDENTIFICATION NUMBER : : : DI-MGMT-80442
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3. DESCRIPTION/PURPOSE

3.1 This report provides data regarding receipt, balance on-hand, adjustment and shipment of Government property. (Accountability for assets is retained by the Government).

3.2 This report provides documents required to (a) support adjustment of property and financial inventory accountings records, and (b) provide information as a basis for claims.

4. APPROVAL DATE (YYMMDD) 870917	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) A/AMSMC-MMD	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
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7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement for this data included in the contract.

7.2 This DID is applicable when contractors are responsible for maintaining custodial records for Government property being repaired.

8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER A4218
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10. PREPARATION INSTRUCTIONS

10.1 FORMAT. The report shall be in the following format:

1	2	3	4	5	6	7
NSN RECD	RELATED NSN	DOCUMENT NUMBER	SERIAL NUMBER	QTY RECEIVED	DATE RECEIVED	BALANCE ON-HAND
8	9	10	11	12	13	14
CONDITION CODE	NSN SHIPPED	QTY SHIPPED	DATE SHIPPED	SHIPMENT NUMBER	ADJUSTMENT QTY (+/-)	EXPLANATIO GAIN/LOSS
15						
REMARKS						

10.2 CONTENT. All Government repairables on-hand as of close of business of the period specified in the DD Form 1423 and all assets received and shipped during the period shall be included in the report. The content of the report shall be as follows:

10.2.1 CHANGE IN NATIONAL STOCK NUMBER (NSN). If asset is received under one NSN and modified to another configuration, the new NSN shall be reported in Column 9.

10.2.2 COMPONENT DISASSEMBLY OR REASSEMBLY.

(Continued on Page 2)

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

Block 10. PREPARATION INSTRUCTIONS (Continued)

10.2.2.1 If a stock-numbered component is removed from the item being repaired and not reassembled to the repairable, only the following columns of data shall be reported:

- a. Col 1 - NSN of the component removed.
- b. Col 2 - NSN of the asset from which the component was removed.
- c. Col 3 - Document number of the repairable from which the component was removed.
- d. Col 4 - Serial number of the repairable from which the component was removed, if applicable.
- e. Col 5 - Quantity removed.
- f. Col 15 - Receipt from component disassembly.

10.2.2.2 When a stock-numbered component removed from one repairable is being reassembled to another repairable, the following shall be reported. It may be combined with the entry for removal of the component.

- a. Col 1 - NSN of the component utilized.
- b. Col 9 - NSN of the repairable asset upon which the component was utilized.
- c. Col 10 - Quantity of the component utilized.
- d. Col 11 - Date utilized.
- e. Col 12 - Document number of the repairable upon which the component was utilized.
- f. Col 15 - Issue to component assembly.

10.2.3 INVENTORY. Should contractor custodial records require an adjustment following a physical inventory, the quantity adjusted (+ or -) shall be reported in Col 13 of the report for that period.

10.2.3.1 Should Col 13 be utilized to report an adjustment quantity, the circumstances of the loss or gain shall be explained in Col 14.

10.2.4 REPORT DATES. Ordinal dates shall be used for report dates. The Ordinal date is comprised of the last two digits of the calendar year and the Julian day of the year. Example: 30 Jan 87 shall be written as 870730.

DATA ITEM DESCRIPTION

FORM APPROVED
OMB NO 0704 0153

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, Va 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0153) Washington, DC 20503

1. TITLE REPORT OF SHIPPING (ITEM) AND PACKAGING DISCREPANCY	2. IDENTIFICATION NUMBER DI-MGMT-80503
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3. DESCRIPTION/PURPOSE

3.1 This report enables the contractor to notify the Government when freight contents do not agree with shipping documents.

3.2 The principal uses of this report are to provide the basic documents required to (a) support adjustment of property and financial inventory accounting records and (b) provide information as a basis for claims.

4. APPROVAL DATE (YYMMDD) 871230	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) A/AMSMC-MMD	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
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7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data generated by the specific and discrete task requirement for this data included in the contract.

7.2 This DID is applicable when contractors receive Government materiel during performance or defense contracts.

8. APPROVAL LIMITATION	9a. APPLICABLE FORMS SF 364	9b. AMSC NUMBER A4284
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10. PREPARATION INSTRUCTIONS

10.1 Format. Requested information shall be provided on SF 364. (See Figure 1).

10.2 Content.

10.2.1 Indicate whether shipping discrepancy or packaging discrepancy by placing an "X" in appropriate box at top of form. Mailing envelopes shall be conspicuously marked "SF 364."

10.2.2 Item 1 - DATE OF PREPARATION. Report is prepared in sequence of year, month, and day. This sequence should also be used in all date entries. For example, March 23, 1987, is written 87 MAR 23 and June 1, 1987, is written 87 JUN 01.

10.2.3 Item 2 - REPORT NUMBER. The REPORT NUMBER is made up of the contract DOD Activity Address Code (DODAAC), followed by a four digit-number. This four-digit number will start with 0001 and go to 9999 or to the end of the calendar year. The first number of each year will always be 0001.

10.2.4 Item 3 - TO. In-the clear Name, Address, ZIP Code and DODAAC or Routing Identifier Code (RIC) and attention symbol or code of action activity. When both shipping-type (item) discrepancies and packaging discrepancies are reported for the same item, enter "see item 15" and enter addresses or codes of both action activities in item 15.

(Continued on Page 2)

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

Block 10, Preparation Instructions (Continued)

- 10.2.5 Item 4 - FROM. Name, address and ZIP code of the reporting activity (consignee). The "in-the-clear" address will be entered.
- 10.2.6 Item 5a - SHIPPER'S NAME. Enter name and address of shipper (consignor) when different from item 3.
- 10.2.7 Item 5b - NUMBER AND DATE OF INVOICE. Enter number and date of vendor's invoice or shipper's bill number. Attach copy of invoice to SF 364. (Not applicable to packaging discrepancies).
- 10.2.8 Item 6 - TRANSPORTATION DOCUMENT. Enter the type of transportation document, Government bill of lading (GBL), commercial bill of lading (CBL), manifest, waybill, insured or certified parcel post number, or transportation control and movement document (TCMD) and the identifying number assigned to such document. This is a mandatory entry when shipment received was made via traceable means (e.g., GBL, CBL). Further, for shipment (item) type discrepancies, include following statement in item 12-- "Shortage has been verified as not being transportation related."
- 10.2.9 Item 7a - SHIPPER'S NUMBER. Enter shipment number (when more than one shipment is made under a contract or requisition) and contract or document number (e.g., contract, purchase order).
- 10.2.10 Item 7b - OFFICE ADMINISTERING CONTRACT. Name, Address, and ZIP Code of the contract administration office (CAO) which directed or arranged shipment.
- 10.2.11 Item 8 - REQUISITIONER'S NUMBER. Enter the requisitioning activity's number (e.g., requisition, purchase request). Entry of the applicable requisition document number is mandatory in all instances, even though a contract or purchase order is involved.
- 10.2.12 Item 9a - NSN OR PART NUMBER AND NOMENCLATURE. If item received is different from item shown on shipping documents, or different from item ordered, show each item on a separate line. For serial numbered principal items, list the item individual serial number first, followed by the discrepancies applicable to that serial number.
- 10.2.13 Item 9b - UNIT OF ISSUE. Enter unit of issue as billed or indicated on shipping document for each item listed in item 9a. (Not applicable to packaging discrepancies.)
- 10.2.14 Item 9c - QUANTITY SHIPPED OR BILLED. Enter quantity of item shipped or billed. When code C1 is applicable, enter the quantity and the supply condition code of the item shipped (e.g., 980A), as shown on the shipping document. (Not applicable to packaging discrepancies.)
- 10.2.15 Item 9d - QUANTITY RECEIVED. Enter quantity of item received.
- 10.2.16 Item 10a - DISCREPANCY QUANTITY. Enter the discrepant quantity. If code C1 is applicable, enter the quantity and the supply condition code of the item received. If to quantity received is classified under more than one condition code, enter separately each partial quantity so classified, followed by the applicable condition code (E.G., 960A, 20
- 10.2.17 Item 10b - DISCREPANCY UNIT PRICE. Enter the unit price as billed or shown on shipping document. (Not applicable to packaging discrepancies.)

10.2.18 Item 10c - DISCREPANCY TOTAL COST. For shipping-type (item) discrepancies, enter the total value of materiel (10a x 10b). For packaging deficiencies, enter cost of correct item.

Block 10, Preparation Instructions (Continued)

10.2.19 Item 10d - DISCREPANCY CODE. Nature of discrepancy using the discrepancy codes listed on the face of the form. If a condition exists that is not listed, use code Z1 and describe discrepancy in item 12, remarks.

10.2.20 Item 11 - ACTION CODE. Enter requested action from codes listed on face of the form. If action is other than those covered by listed action codes, use code 1Z and explain action requested in item 12, remarks.

10.2.20 Item 11 - ACTION CODE. Enter requested action from codes listed on face of the form. If action is other than those covered by listed action codes, use code 1Z and explain action requested in item 12, remarks.

10.2.21 Item 12 - REMARKS. Use for any supplemental information where the combination of discrepancy codes and action codes needs clarification; where shipping-type (item) discrepancies and packaging discrepancies need explanation, and where a breakout of cost to reports in terms of time and materials is required. Also enter specific data such as appearance, lot or batch number, manufacture or packaging date, inspector number and inspection date, probable cause of improper packaging and suggested corrective action. When reporting shortages or nonreceipt of items shipped by parcel post to GSA, a statement must be included in item 12 to indicate whether all packages shown as shipped in item 5 of GSA Form 1348-1 were received. Include telephone number (Automatic Voice Network (AUTOVON) and commercial) of the individual to be contacted for additional information if different from item 14a. If medical materiel requiring refrigeration or frozen storage is involved, provide the information requested on the special instruction sheet which is included with shipments of such materiel. Provide photos where it would assist the shipping activity in determining the cause of the discrepancy or deficiency. For component shortages to principal items, sets, kits and outfits; cite the reference(s) used, to include the effective date and change number, to determine the shortage (i.e., a hand receipt, packing list, technical manual drawing or supply catalog). Receiving activities should emphasize the use of packing lists whenever available for the determination of shortages.

10.2.22 Item 13 - FUNDING AND ACCOUNTING DATA. For packaging discrepancies, enter the accounting or appropriation data needed by the action activity to credit the account of the reporting activity for costs involved in correcting the reported discrepancies. This item does not apply to shipping-type (item) discrepancies.

10.2.23 Item 14a - TYPED OR PRINTED NAME, TITLE AND PHONE NUMBER OF PREPARING OFFICIAL. Self-explanatory. When non-DOD action activities are involved include both commercial and AUTOVON numbers.

10.2.24 Item 14b - SIGNATURE. Self-explanatory.

10.2.25 Item 15 - DISTRIBUTION ADDRESSES FOR COPIES. The reverse of SF 364 is to be completed by the action activity.

10. PREPARATION INSTRUCTIONS (Continued)

At the time this DID was approved, revision of this form to display the appropriate OMB Control Number was forthcoming.

REPORT OF DISCREPANCY (ROD)				1. DATE OF PREPARATION		2. REPORT NUMBER			
<input type="checkbox"/> SHIPPING		<input type="checkbox"/> PACKAGING							
3. TO (Name and address, include ZIP Code)				4. FROM (Name and address, include ZIP Code)					
5a. SHIPPER'S NAME			5b. NUMBER AND DATE OF INVOICE		5. TRANSPORTATION DOCUMENT NUMBER (CRL, Waybill, FOM, etc.)				
7a. SHIPPER'S NUMBER (Purchase Order/shipment, Contract, etc.)		7b. OFFICE ADMINISTERING CONTRACT			8. REQUISITIONER'S NUMBER (Requisition, Purchase Request, etc.)				
9. SHIPMENT BILLING, AND RECEIPT DATA				10. DISCREPANCY DATA				11. ACTION CODE	
NSN/PART NUMBER AND NOMENCLATURE (a)		UNIT OF ISSUE (b)	QUANTITY SHIPPED/BILLED (c)	QUANTITY RECEIVED (d)	QUANTITY (e)	UNIT PRICE (f)	TOTAL COST (g)	CODE (h)	ACTION CODE
12. REMARKS (Continue on separate sheet of paper if necessary)									

DISCREPANCY CODES		ACTION CODES
CONDITION OF MATERIAL C1 - In condition other than that indicated on release/receipt document C2 - Expired shelf life C3 - Damaged parcel post shipment SUPPLY DOCUMENTATION O1 - Not received O2 - Illegible or mutilated O3 - Incomplete improper or without authority (Only when receipt cannot be properly processed) MISDIRECTED MATERIAL M1 - Addressed to wrong activity OVERAGE/DUPLICATE SHIPMENTS O1 - Quantity in excess of that on receipt document O2 - Quantity in excess of that requested (Other than unit of issue pack) O3 - Quantity duplicate shipment PACKING DISCREPANCY P1 - Improper preservation P2 - Improper packing P3 - Improper marking P4 - Improper unitization	PRODUCT QUALITY DEFICIENCIES Q1 - Deficient material (Applicable to Grant Aid and FMS shipments only) SHORTAGE OF MATERIAL S1 - Quantity less than that on receipt document S2 - Quantity less than that requested (Other than unit of issue pack) S3 - Non-receipt of parcel post shipments ITEM TECHNICAL DATA MARKINGS (i.e., Name, Part#, Lot Number, Operating Handbooks, Special Instructions, etc.) T1 - Missing T2 - Illegible or mutilated T3 - Precautionary operational markings missing T4 - Inspection data missing or incomplete T5 - Serviceability operating data missing or incomplete T6 - Warranty data missing WRONG ITEM (Identify requested item on a separate copy in item 9 column) W1 - Incorrect item received W2 - Unacceptable substitute OTHER DISCREPANCIES Z1 - See remarks	1A - Disposition Instructions requested (Reply on reverse) 1B - Material being returned (See remarks) 1C - Supporting supply documentation requested 1D - Material still required and shipment (Not applicable if FMS) 1E - Local purchase material returned at supplier's expense unless disposition instructions to the contrary are received within 15 days of receipt on reverse (Not applicable to Requisition shipments if FMS) 1F - Requisition shipment (Not applicable to FMS) 1G - Requisition not required to be reissued/returned 1H - No action required (Data only) 1Z - Other action required (See remarks)

13. FUNDING AND ACCOUNTING DATA

14. TYPED OR PRINTED NAME, TITLE, AND PHONE NUMBER OF PREPARING OFFICIAL	14b. SIGNATURE
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15. DISTRIBUTION ADDRESSEES FOR COPIES

FIGURE 1. Report of Discrepancy

10. PREPARATION INSTRUCTIONS (Continued)

15. FROM: _____

17. DISTRIBUTION ADDRESSES FOR COPIES

16. TO: _____

Use window envelope to mail this document. Insert name and address, including ZIP Code, starting one typing space below the left dot. Each address line must NOT extend beyond right dot. Address must not exceed four single space typing lines.

19. IN ACCORDANCE WITH NOTICE OF DISCREPANCY ON FACE OF THIS FORM:

19. a. MATERIAL WAS SEEN WILL BE SHIPPED DOCUMENT NUMBER _____ b. NO RECORD OF SHIPMENT. RESUBMIT REPORT TO PROPER OFFICE UNDER APPROPRIATE REGULATION.

c. AN ADJUSTMENT IN BILLING HAS BEEN/WILL BE PROCESSED AS A: CREDIT DEBIT d. INVOICE/BILL ATTACHED e. PROOF OF DELIVERY (Direct P Shipment) OR EVIDENCE OF SHIPMENT ENCLOSED.

f. AN ADJUSTMENT IN BILLING FOR THE REPORTED DISCREPANCY WILL NOT BE PROCESSED FOR THE FOLLOWING REAS WHICH IS CITED IN THE INDICATED REGULATION.

(1) REASON FOR NOT PROCESSING	(2) PRESCRIBING REGULATION
(1) DISCREPANCY WAS NOT REPORTED WITHIN THE TIME FRAMES ALLOWED AND/OR	(2) CHAPTER 3 OF THE GSA HANDBOOK, DISCREPANCIES/DEFICIENCIES IN USA OR GDD SHIPMENTS, MATERIAL OR BILLINGS (FPMR 101-25.3)
(3) DOLLAR VALUE DOES NOT MEET THE CRITERIA PRESCRIBED IN THE REGULATION OR AGREEMENT INDICATED IN (1)(2)	(3) CHAP. 2 AND/OR 7 OF ODD 4000.25-7-MILITARY STAFF AND BILLING SYSTEM (MILBILLS) AND/OR ODD 1513, ODD OFFER AND ACCEPTANCE, AS APPLICABLE.

20. THE FOLLOWING DISPOSITION IS TO BE MADE OF THE REFERENCED MATERIAL:

a. PROCESS FOR DISPOSAL IN ACCORDANCE WITH SERVICE/AGENCY DIRECTIVES. b. REPRESENTATIVE WILL CALL FOR DISCUSSION CONCERNING DISPOSITION IN: _____ DAYS

c. RETAIN MATERIAL AT NO CHARGE. d. MATERIAL WILL BE PICKED UP IN: _____ DAYS

e. SHIP MATERIAL (Specify location):

(1) CBL APPROPRIATION CHARGEABLE:
 (2) CHARGES COLLECT VIA: FREIGHT EXPRESS PARCEL POST
 (3) PARCEL POST LABEL ATTACHED (4) FREIGHT PREPAID

NOTE: Please enclose postage. Material cannot be returned Parcel Post collect.

f. OTHER (Specify) _____

21. IF MATERIAL IS STILL REQUIRED, SUBMIT NEW REQUISITION. 22. REPLACEMENT WITH SATISFACTORY MATERIAL WILL BE MADE ON OR BEFORE: _____ DATE

23. REMARKS (Continue on separate sheet of paper if necessary)

24. TYPED OR PRINTED NAME AND PHONE NUMBER OF PREPARING OFFICIAL _____ 25. SIGNATURE _____ 26. DATE _____

FIGURE 1. Report of Discrepancy - continued

DATA ITEM DESCRIPTION

FORM APPROVED
OMB NO. 0704 0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, Va 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188) Washington, DC 20503

1. TITLE

TRANSPORTATION DISCREPANCY REPORT

2. IDENTIFICATION NUMBER

DI-MGMT-80544A

3. DESCRIPTION/PURPOSE

3.1 The Transportation Discrepancy Report provides notification when materiel received disagrees with condition, quantity, or type as described on the Bill of Lading or other transportation document.

(Continued on Page 2)

4. APPROVAL DATE
(YYMMDD)
901108

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)
A/AMSMC-MMD

6a. DTIC APPLICABLE

6b. GIDEP APPLICABLE

7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

7.2 This DID is applicable to receipt of Government furnished materiel by a contractor.

(Continued on Page 2)

8. APPROVAL LIMITATION

9a. APPLICABLE FORMS

SF 361

9b. AMSC NUMBER

A5036

10. PREPARATION INSTRUCTIONS

10.1 Format. The Transportation Discrepancy Report shall be as delineated on Standard Form 361.

10.2 Content. The Transportation Discrepancy Report content shall be in accordance with the following:

10.3 Specific Instructions.

10.3.1 Item 1 - DATE. Current Julian date of request for information. Example: 30 January 1984 would be entered as 4030.

10.3.2 Item 2 - REPORT NUMBER. This number is made up of the reporting activity's Department of Defense Activity Address Code (DODAAC) followed by a four digit number which starts with 0001 and goes to 9999 or to the end of the calendar year. The first Transportation Discrepancy Report of each year will always be 0001.

10.3.3 Item 3 - TO. Name and address (including ZIP code) of the office to which the notification will be mailed.

10.3.4 Item 4 - REPORTING ACTIVITY. Name and address (including ZIP code) of the activity with the DODAAC entered in the shaded area.

(Continued on Page 2)

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

7. APPLICATION/INTERRELATIONSHIP (Continued)

7.3 Information applicable to the reporting of transportation discrepancies is contained in a joint publication (Army Regulation 55-38, NAVSUP Instruction 4610.33C, Air Force Regulation 75-18, Marine Corps Order P4610.19D, Defense Logistics Agency Regulation 4500.15) entitled "Reporting of Transportation Discrepancies in Shipments".

7.4 Copies of the joint publication are available through normal service distribution channels. The office of primary interest in the joint publication is the Commander, Military Traffic Management Command, ATTN: MT-ITD, Washington, DC 20315.

7.5 This Data Item Description supersedes DI-MGMT-80544.

3. DESCRIPTION/PURPOSE (Continued)

3.2 The principal use of this report is to provide documented proof of transportation discrepancies to support the following: Loss and damage claims against the carrier or contractor; loss and damage prevention; and changes to financial and property/inventory files.

10. PREPARATION INSTRUCTIONS (Continued)

10.3.5 Item 5 - CONSIGNOR. Name and address (including ZIP code) of the activity that directed the shipment with the DODAAC entered in the shaded area. If shipped by a contractor, this activity will be the one that administered the contract.

10.3.6 Item 6 - CONSIGNEE. Name and address (including ZIP code) of the activity shown as consignee on the transportation document. Enter the DODAAC in the shaded area. If the reporting activity is the consignee enter "Same as 4."

10.3.7 Item 7 - SHIPPER. Name and address (including ZIP code) of the activity making the shipment for the consignor. If the shipper is the consignor, enter "Same as 5." If the shipment is containerized, include the name of the activity that stuffed the container.

10.3.8 Item 8 - CARRIER ROUTING AND IDENTIFICATION. Enter Standard Carrier Alpha Codes (SCAC) from transportation document in the proper sequence in the shaded blocks. Enter name of carrier, and on other than Less Truck Loan (LTL) the identification number of car, truck, trailer, or the name of the vessel. For containers, show the trailer or container number and if it is a SEAVAN, show owner. For containers, also show the Transportation Control Number (TCN) and, when known, the voyage number. For Military Airlift Command (MAC), QUICKTRANS, or LOGAIR shipments, show the flight or mission number and the air manifest number.

10.3.9 Item 9 - POINT OF ORIGIN. Leave blank unless different from block 5.

10.3.10 Item 10 - CARRIER'S PRO/FREIGHT BILL NO. Copy number from the carrier's delivery receipt.

10.3.11 Item 11 - DESTINATION. Leave blank unless different from block 6.

10.3.12 Item 12 - BILL OF LADING NO/TYPE. Enter number and indicate type; i.e., Government Bill of Lading (GBL) or Contractor Bill of Lading (CBL).

10. PREPARATION INSTRUCTIONS (Continued)

3.13 Item 13 - MODE CODE. Choose correct code from the following:

CODE	DESCRIPTION
A	Motor, truckload
B	Motor, less than truckload
C	Van (unpacked, uncrated personal or Government property)
D	Driveaway, truckaway, towaway
E	Bus
F	MAC
G	Surface parcel post
H	Air parcel post
I	Government trucks, for shipment outside local delivery area
J	Small package carrier
K	Rail, carload*
L	Rail, less than carload*
M	Freight forwarder
N	LOGAIR
O	Organic military air (including aircraft of foreign governments)
P	Through Government Bill of Lading (TGBL)
Q	Air freight, air express, air charter (commercial)
R	Expedited air freight
S	Scheduled truck service (applies to contract carriage, guaranteed traffic routings and/or scheduled service)
T	Air freight forwarder
U	QUICKTRANS
V	SEAVAN
W	Water, river, lake, coastal (commercial)
X	Bearer walk-thru (customer pickup of materiel)
Y	Intra-theater airlift service
Z	Military Sealift Command (MSC) (controlled contract or arranged space)
2	Government watercraft, barge, lighter
3	Roll On Roll Off (RORO) service
4	Armed Forces Courier Service (ARFCOS)
5	United Parcel Service
6	Military Official Mail (MOM)
7	Express mail
8	Pipeline
9	Local delivery by Government or commercial truck includes on-base transfers, deliveries between air, water, or motor terminals, and adjacent activities. Local delivery areas are identified in commercial carriers' tariffs which are filed and approved by regulatory authorities.

*Includes Trailer/Container-On-Flat-Car (excluding SEAVAN).

10.3.14 Item 14 - DATE CARRIER SIGNED FOR SHIPMENT. Julian date that carrier signed for the shipment.

10.3.15 Item 15 - DATE CONSIGNEE RECEIVED SHIPMENT. Julian date on which the consignee signed for the shipment.

10. PREPARATION INSTRUCTIONS (Continued)

10.3.16 Item 16 - DATE DISCREPANCY DISCOVERED. Julian date.

10.3.17 Item 17 - DATE CARRIER NOTIFIED. Julian date on which the commercial carrier was first notified (as in case of pilferage, theft, vandalism, partial loss or damage), and method, e.g. "3133 phone".

10.3.18 Item 18 - NAME OF PERSON CONTACTED. Show the name and telephone number of the person contacted.

10.3.19 Item 19 - SEAL NUMBERS AND CONDITION. Place an "X" in the proper block and show the seal number and condition.

10.3.20 Item 20 - ACQUISITION DOCUMENT AND/OR TRANSPORTATION CONTROL NO. Show both the numbers or the one on hand.

10.3.21 Item 21 - COMMODITY DESCRIPTION AND/OR NATIONAL STOCK NO (NSN). Show item name and NSN or part number.

10.3.22 Item 22 - TYPE OF PACK. Choose the correct two character (alpha or alphanumeric) code from the following:

- a. Military Sealift Command VAN (MSCVAN), Military VAN (MILVAN), and Sea VAN (SEAVAN) Shipments.

CODE	DESCRIPTION
A _____	MSC leased/controlled SEAVAN or MILVAN (MSCVAN)
Y _____	MILVAN
Z _____	SEAVAN

(Second position Code for MSCVANS, MILVANS and SEAVANS shown below:

A	Loaded to capacity by ocean carrier
B	Loaded to capacity by military terminal
C	Loaded to capacity by military shipping activity
D	Loaded to capacity by vendor
E	Loaded to capacity by contract shipment consolidation facility
F	Loaded to less than capacity by military shipping activity with loading to capacity completed by contract shipment consolidation facility
L	Loaded to less than capacity by military shipping activity, loading completed by military terminal
M	Loaded to less than capacity by vendor, loading completed by military terminal
N	Loaded to less than capacity by contract shipment consolidation facility, loading completed by military terminal
P	Loaded to less than capacity with military cargo by ocean carrier; commingled with commercial cargo in accordance with the MSC Container Agreement and Rate Guide
T	Loaded to less than capacity by military shipping activity, loading completed by ocean carrier
U	Loaded to less than capacity by vendor, loading completed by ocean carrier

10. PREPARATION INSTRUCTIONS (Continued)

CODE	DESCRIPTION
V	Loaded to less than capacity by contract shipment consolidation facility, loading completed by ocean carrier
W	Loaded to less than capacity by vendor, loading completed by contract shipment consolidation facility
Z	Empty MILVAN or SEAVNA
3	Loaded to less than capacity by military shipping activity
4	Loaded to less than capacity by vendor
5	Loaded to less than capacity by contract shipment consolidation facility

b. Container Express (CONEX) Shipments.

X CONEX

(Second position Code for CONEX Shipments based on CONEX serial number shown below)

0	00001 - 99999
1	100000-199999
2	200000-299999
3	300000-399999
4	400000-499999
5	500000-599999
6	600000-699999
7	700000-799999
8	800000-899999
9	900000-999999

c. Breakbulk Shipments.

CODE	DESCRIPTION
BD	Bundle
BE	Bale
BG	Bag, burlap or cloth
BL	Barrel
BS	Basket
BX	Box
CA	Cabinet
CB	Carboy
CC	HHG Containers, wood (Federal Specification PPP-B-580)
CL	Coil
QN	Can
CO	Container, other than Code CU, CW, or MX
CR	Crate
CS	Case
CT	Carton
CU	Container, Navy cargo transporter
CW	Container, commercial highway lift
CY	Cylinder
DB	Duffelbag
DR	Drum

10. PREPARATION INSTRUCTIONS (Continued)

CODE	DESCRIPTION
EC	Engine container
ED	Engine cradle or dolly
FK	Footlocker
HA	Hamper
KE	Keg
LS	Loose, not packaged
MW	Multi-wall container (formerly referred to as triple wall or tri-wall secured or attached to a warehouse pallet)
MX	Mixed (more than one type of shipping container)
PC	Piece
PL	Pail
PT	Palletized unit load, other than Code MW
RL	Reel
RO	Roll
RT	RORO
SA	Sack, paper
SB	Skid, box
SD	Skid
SH	Sheet
SL	Spool
SW	Suitcase
TB	Tub
TK	Trunk
TU	Tube
UX	Unitized (use Code RT for unitized cargo on RORO)
VC	Van Chassis
VE	Vehicle
VO	Vehicle in operating condition
VS	SEAVAN-TOTE (Totem Ocean Trailer Express)
WR	Wrapped

10.3.23 Item 23 - QUANTITY DISCREPANT (PIECES). Show the number of pieces reported as discrepant for each line entry.

10.3.24 Item 24 - TYPE AND CAUSE CODE. Choose the correct two character (alpha or alphanumeric) code from the following:

Discrepancy Type	1st Position Code	Discrepancy Cause	2nd Position Code
a. Astray	A	Incomplete, illegible missing marking/ label/tag	3
		Hotline visit	H
		Carrier initiated visit	C
		Routine Visit	R
		Missing billing	4
		Hotline visit	5
		Carrier initiated visit	6
		Routine visit	7
		Unknown	A

10. PREPARATION INSTRUCTIONS (Continued)

Discrepancy Type	1st Position Code	Discrepancy Cause	2nd Position Code
b. Overage	O	Improper documentation	5
		Incomplete marking/missing label/tag	3
		Defaced/illegible marking	4
		Improper loading/stowing	K
		Unknown	O
c. Shortage	S	Leakage/spoilage/evaporation	L
		Improper documentation	5
		Theft	T
		Pilferage	P
		Status "W" cargo (Military Traffic Management Command (MTMC) terminal use only)	I
		Improper loading/stowing	K
		Unknown	S
d. Damage	D	Fire	F
		Improper loading/stowing/blocking and bracing	K
		Materials handling equipment	6
		Marine casualty	1
		Spoilage	G
		Rough handling	Q
		Stevedoring	2
		Water damage	E
		Wreck	W
		Vandalism	V
		Concealed damage	Z
e. Other	X	Broken, missing, improper, or inadequate seals	B
		Special contract or carrier services not provided on unclassified or nonprotected cargo	C
		Excess transit time	H
		Incomplete marking/missing label/tab	3
		Defaced/Illegible marking	4
		Improper carrier handling, service, or equipment	J
		Improper loading, stowing, blocking or bracing (if no actual damage)	K
		Certification of hazardous material (DD Form 1387-2) missing or incorrect	L
		Improper marking or labeling of hazardous material (other than DD Form 1387-2 violation)	M
		Misconsignment	N
		Special contract or carrier services not provided on classified or protected cargo (other than DD Form 1907 (Signature and Tally Record) violations))	R
		Signature Security Service (DD Form 1907)	S
		Not specified above. (Describe in remarks	X

10. PREPARATION INSTRUCTIONS (Continued)

10.3.25 Item 25 - UNIT OF ISSUE. Show the two-letter abbreviation of the type of units under which the material was issued. See shipping document.

10.3.26 Item 26 - UNITS BILLED/SHIPPED. Show the total number of units that were shown on the billing or shipping document.

10.3.27 Item 27 - DISCREPANT UNITS. Enter the number of units of issue that were found to have discrepancies.

10.3.28 Item 28 - DISCREPANT WEIGHT. Show the total weight for each discrepant line entry in block 23.

10.3.29 Item 29 - VALUE OR COST OF REPAIRS. For shortages, enter the replacement value. For over/astray freight, enter the value of the material. For repairable damage, enter the total of the cost to repair plus the transportation costs to and from the repair shop. For nonrepairable damage, use the total of replacement cost plus any other costs incurred to salvage the materials, minus amount recovered through salvage.

10.3.30 Item 30 - REMARKS. This is the place to request information needed in the investigation of the discrepancy. Include photographs (if available) or any document the shipper may not have that will aid in their reply. Use this space to confirm notification to carrier. Explain circumstances and responsibility on miscellaneous discrepancies.

10.3.31 Item 31a - NAME OF PREPARER. Self-explanatory.

10.3.32 Item 31b - TITLE. Self-explanatory.

10.3.33 Item 31c - TELEPHONE NO. Show both the commercial and AUTOVON or Federal Telephone Service (FTS) telephone numbers of the person signing the form.

10.3.34 Item 31d - SIGNATURE. Self-explanatory.

PART II - (FOR CLAIMS PURPOSES)

34. THIS IS A SURVEY DOCUMENT.

YES NO

35. DATE

36. TO:

37. RESPONSIBILITY

CARRIER SHIPPER/CONTRACTOR TRANS. SHIPPING ACTIVITY RECEIVER OTHER (Specify)

38. EXCEPTION NOTED ON CARRIERS DELIVERY RECEIPT? (If "NO," explain in Remarks)

39. DOCUMENTS ATTACHED? (If "YES," list in Remarks)

40. PHOTOGRAPHS ATTACHED?

YES NO

YES NO

YES NO

41. INSPECTION DATA

CARRIER INSPECTED (Report attached)

INSPECTION WAIVED (Waiver attached)

42. DISPOSITION DATA

REJECTED (Receipt attached)

REPAIRED AT GOVERNMENT EXPENSE (Bill attached)

ORAL WAIVER (Provide name, title, and date in Remarks)

GOVERNMENT INSPECTED (Report attached)

OTHER (Explain in Remarks)

43. REMARKS (See preparation instructions of covering regulation for suggested information)

44. DISTRIBUTION OF COPIES

45A. NAME OF PREPARER (Type or print)

45B. TITLE

45C. TELEPHONE NO.

45D. SIGNATURE

46. ACTION BY REVIEWING OFFICIALS

A. ABOVE ITEMS HAVE BEEN

EXPENDED

RECEIVED

B. INVENTORY ACCOUNT

C. CHARGE/TRANSFER TO:

D. ACCOUNTING CLASSIFICATION



E. APPROVED TO HOLD

(Name)

RESPONSIBLE IN THE AMOUNT OF \$

F. APPROVING OFFICIAL



NAME (Type or print)

TITLE

SIGNATURE

DATE

47. ACTION BY CLAIMS OFFICE

DATA ITEM DESCRIPTION

FORM APPROVED
OMB NO. 0704 0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, Va 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188) Washington, DC 20503

1. TITLE

REQUEST FOR GOVERNMENT FURNISHED MATERIEL

2. IDENTIFICATION NUMBER

DI-MGMT-80408A

3. DESCRIPTION/PURPOSE

3.1 The Request for Government furnished materiel contains the information required to identify and respond to a contractor's request for Government furnished materiel (GFM).

3.2 The request enables the supply activity to furnish GFM without interrupting the contractor's productivity.

4. APPROVAL DATE (YYMMDD)

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)
A/AMSMC-MMD

6a. DTIC APPLICABLE

6b. GIDEP APPLICABLE

7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

8. APPROVAL LIMITATION

9a. APPLICABLE FORMS

9b. AMSC NUMBER

A6107

10. PREPARATION INSTRUCTIONS

10.1 Format. The Request for Government furnished materiel format shall be an 80 column Electronic Accounting Machine (EAM) card format.

10.2 Content. The Request for Government furnished materiel content shall be as follows:

10.2.1 Item 1 - DOCUMENT IDENTIFIER CODE (DIC) (CC 1-3). Code which identifies the purpose of this transaction and the system to which it pertains.

a. "AO_" for requisition. Third position of the DIC will be specified in contract.

b. "AT_" follow-up which converts to AO_ if no record of AO_. Third position of the DIC is the same as the AO_.

c. "AC1" for cancellation request.

d. "AF1" for follow-up to requisition.

(Continued on Page 2)

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

Block 7, Application/Interrelationship (Continued)

7.2 This DID is applicable to contracts in which the Government is required to furnish Government materiel to a contractor.

7.3 This DID supersedes DI-MGMT-80408.

Block 10, Preparation Instructions (Continued)

e. "AM " for requisition modifier. Perpetuate third position of demand document. This transaction may only be used to modify the project code, priority designator, advice code, and/or required delivery date.

10.2.2 Item 2 - ROUTING IDENTIFIER CODE (RIC) (CC 4-6). Code which identifies the address to which this transaction is to be sent. The RIC shall be the Management Control Activity (MCA) specified in the contract.

10.2.3 Item 3 - MEDIA AND STATUS CODE (CC 7). Code which specifies the type of supply status to be furnished. To be as specified in the contract.

10.2.4 Item 4 - NATIONAL STOCK NUMBER (NSN) (CC 8-22). The appropriate thirteen digit National Stock Number (NSN) of authorized GFM as specified in the contract.

10.2.5 Item 5 - UNIT OF ISSUE (UI) (CC 23-24). The two position alphabetic abbreviation expressing a determinate quantity of an item that will be issued and by which accountable records are maintained. To be as specified in the contract.

10.2.6 Item 6 - QUANTITY TO BE REQUISITIONED (CC 25-29). Appropriate quantity right justified and zero filled. Example 100 shall be written as 00100. Not to exceed quantities cited in the contract unless authorized by the Procuring Contracting Officer (PCO).

10.2.7 Item 7 - REQUISITIONER ADDRESS (CC 30-35). Six position Department of Defense Activity Address Code (DODAAC) which is assigned to the contractor after contract award. This DODAAC shall be obtained from the PCO and authorizes the contractor to receive or ship materiel and facilitates billing.

10.2.8 Item 8 - REQUISITION DATE (CC 36-39). The Julian date in the document number assigned by the requisitioner (example: January 1, 1987, shall be written as 7001).

10.2.9 Item 9 - SERIAL NUMBER CODE (CC 40-43). Number used to identify a specific document number shall be contractor assigned, beginning with 0001 for each requisition date, unless specified in the contract.

10.2.10 Item 10 - DEMAND CODE (CC 44). Constant "N" which indicates to the materiel manager that this is a nonrecurring requirement.

10.2.11 Item 11 - SUPPLEMENTARY ADDRESS (CC 45-50). This field is to be filled only in those cases in which the contract provides for shipment of materiel to a subcontractor. In those cases, a six position DODAAC is assigned to the subcontractor after contract award. This DODAAC shall be obtained from the PCO and authorizes shipment of materiel to a subcontractor, this field shall be left blank.

Block 10, Preparation Instructions (Continued)

- 10.2.12 Item 12 - SIGNAL CODE (CC 51). Designates to the MCA the field(s) containing DODAAC(s) of the receiving and billing activity. To be as specified in the contract.
- 10.2.13 Item 13 - FUND CODE (CC 52-53). Code identifying the appropriation fund, fiscal year, and whether transaction is reimbursable or nonreimbursable. To be as specified in the contract.
- 10.2.14 Item 14 - DISTRIBUTION CODE (CC 54). Identifies MCA to receive status. To be as specified in the contract.
- 10.2.15 Item 15 - BLANK (CC 55-56).
- 10.2.16 Item 16 - PROJECT CODE (CC 57-59). Identifies transactions for specific projects or programs for funding and costing. To be as specified in the contract.
- 10.2.17 Item 17 - PRIORITY (CC 60-61). Code assigned to incoming requisition to define priority of processing within the issue routine. To be as specified in the contract.
- 10.2.18 Item 18 - REQUIRED DELIVERY DATE (CC 62-64). Calendar day by which materiel is required. Julian day, example: 15 Jan shall be written as 015. Optional field which may be left blank.
- 10.2.19 Item 19 - ADVICE CODE (CC 65-66). Alphanumeric code used by requisition originators to provide instructions to the MCA. To be as specified in the contract.
- 10.2.20 Item 20 - BLANK (CC 67-69).
- 10.2.21 Item 21 - CONTRACT CALL ORDER NUMBER (CC 70-73). If applicable, enter the four position call order number. If no call order exists, this field shall be left blank.
- 10.2.22 Item 22 - CONTRACT LINE ITEM NUMBER (CLIN) (CC 74-77). Mandatory entry, must contain the four position CLIN against which the GFM is requested.
- 10.2.23 Item 23 - SUBORDINATE CONTRACT LINE ITEM NUMBER (SUB-CLIN) (CC 78-79). Enter the two position SUB-CLIN, if applicable. If no SUB-CLIN exists, this field shall be left blank.
- 10.2.24 Item 24 - BLANK (CC 80).

DATA ITEM DESCRIPTION

FORM APPROVED
OMB NO. 0704 0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, Va 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188) Washington, DC 20503

1. TITLE

GOVERNMENT FURNISHED MATERIEL (GFM) CONSUMPTION REPORT

2. IDENTIFICATION NUMBER

DI-MGMT-80438A

3. DESCRIPTION/PURPOSE

3.1 This Data Item Description (DID) requires the contractor to report to the Management Control Activity (MCA) items and quantities of GFM used during the reporting period.

3.2 This DID facilitates both financial inventory accounting and property accounting for GFM items.

4. APPROVAL DATE (YYMMDD)

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)

A/AMSMC-MMD

6a. DTIC APPLICABLE

6b. GIDEP APPLICABLE

7. APPLICATION/INTERRELATIONSHIP

7.1 This DID contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement for this data included in the contract.

7.2 This DID is applicable to all contracts under which we receive GFM for consumption.

7.3 This DID supersedes DI-MGMT-80438.

8. APPROVAL LIMITATION

9a. APPLICABLE FORMS

9b. AMSC NUMBER

A6109

10. PREPARATION INSTRUCTIONS

10.1 Format. The format shall be an 80 column Electronic Accounting Machine (EAM) card format.

10.2 Content. Following are the card instructions:

10.2.1 Item 1 - DOCUMENT IDENTIFIER CODE (CC 1-3). Code which identifies the purpose of this transaction and the system to which it pertains. Constant "BZE".

10.2.2 Item 2 - MCA ROUTING IDENTIFIER CODE (RIC) (CC 4-6). Code which identifies the address to which transaction will be sent. Enter the RIC of the appropriate MCA which will be specified in the contract.

10.2.3 Item 3 - BLANK (CC 7).

10.2.4 Item 4 - NATIONAL STOCK NUMBER (NSN) OF GFM (CC 8-22). Enter the 13-digit NSN which identifies the item consumed or incorporated.

(Continued on Page 2)

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

Block 10, Preparation Instructions (Continued)

10.2.5 Item 5 - UNIT OF ISSUE (CC 23-24). The 2-position alphabetic abbreviation expressing a determinate quantity of an item that will be issued, by which accountable records are maintained. Enter the unit of issue of the GFM specified in the contract.

10.2.6 Item 6 - QUANTITY CONSUMED (CC 25-29). Quantity of GFM (NSN CC 8-22) consumed or incorporated. Right justify and zero fill. Example: 5 shall be written as 00005.

10.2.7 Item 7 - NSN OF END ITEM (CC 30-42). Enter the 13 digit NSN of item upon which GFM was utilized.

10.2.8 Item 8 - BLANK (CC 43).

10.2.9 Item 9 - SUPPLY SOURCE (CC 44). Enter appropriate code to identify source of GFM.

a. P - Requisitioned through MCA.

b. J - Obtained by cannibalization of Government materiel.

10.2.10 Item 10 - DEPARTMENT OF DEFENSE ACTIVITY ADDRESS CODE (DODAAC) (CC 45-50). Six position code which was assigned to the contractor after contract award and which authorizes the contractor to receive or ship materiel or facilitates billing. This DODAAC may be obtained from the Procuring Contracting Officer.

10.2.11 Item 11 - BLANK (CC 51-66).

10.2.12 Item 12 - REPORT SEQUENCE NUMBER (CC 67-69). Number each report sequentially through duration of the contract, beginning with 001.

10.2.13 Item 13 - CONTRACT CALL ORDER NUMBER (CC 70-73). If applicable, enter the four-position call order number, if no call order number exists, this field shall be blank.

10.2.14 Item 14 - CONTRACT LINE ITEM NUMBER (CLIN) (CC 74-77). Mandatory entry, must contain the four-position CLIN against which the GFM was consumed.

10.2.15 Item 15 - SUBORDINATE CONTRACT LINE ITEM NUMBER (SUB-CLIN) (CC 78-79). Enter the two position SUB-CLIN if applicable. If no SUB-CLIN exists, this field shall be left blank.

10.2.16 Item 16 - BLANK (CC 80).

DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM (15 CFR 700)

GENERAL

As a defense contractor for the Department of the Army, you are required to follow the provisions of the Defense Priorities and Allocations System (DPAS) and the other applicable regulations and orders of the Department of Commerce (DOC) in obtaining products, services, and materials needed to fill this order. (Ref General Provisions, FAR 52.211-15.)

The rules relating to the status, placement, acceptance, and treatment of priority ratings and rated orders are contained in DPAS. There are two types of priority ratings: DO ratings and DX ratings. A priority rating consists of either of these rating symbols and one of program identification. For example, DO-A6 identifies the program as ammunition (A6) and gives the contract a DO rating. DX-A5 identifies the program as weapons (A5) and gives the contract a DX rating. The program identification symbol (A5, A6, etc.) does not affect the preferential status of the rating on the applicable contract.

Use of the priorities system is appropriate during the solicitation phase in aligning potential suppliers/subcontractors. It is, therefore, imperative that prospective bidders/offerors identify each request for quotations issued to suppliers as a defense order with the applicable priority rating that would be assigned.

SEQUENCE OF FILLING RATED ORDERS

Acceptance of a rated order requires scheduling of operations to fill each rated order by the required delivery or performance date, regardless of the sequence in which the orders were received. If this is not possible, precedence must be given as follows:

- a. DX rated orders take precedence over DO rated orders, and DO rated orders take precedence over unrated orders. All DX ratings have equal preferential status; all DO ratings have equal preferential status.
- b. A conflict between rated orders of equal priority status: precedence shall be given to the order which was received first.
- c. A conflict between rated orders of equal priority status received on the same day: precedence shall be given to the order which has the earliest required delivery or performance date.

MANDATORY USE OF RATINGS

It is mandatory that prime contractors receiving rated orders extend the rating to their subcontractors and suppliers for the materials necessary to complete the rated contract. The priority rating appearing in the contract shall be used when placing subcontracts and purchase orders for production materials, components and/or items (e.g., special jigs, dies, fixtures, and inspection gauges) required for performance on a rated contract. The contractor shall advise subcontractors (first, second, or subsequent tier) to extend the rating and program identification when placing subcontracts and purchase orders. A rated order must contain the following:

- a. The priority rating - which consists of the prefix DO or DX, followed by the program identification, A6, B9, C3, or C9, etc.
- b. A statement that reads in substance: This is a rated order certified for national defense use, and you are required to follow all the provisions of the Defense Priorities and Allocations System regulation (15 CRF 700).
- c. The signature of an authorized official of the firm placing the order.
- d. The delivery date or dates required.

PRIORITIES ASSISTANCE

The priorities provided by DPAS may not always prove effective and compliance with the system by material suppliers may be lacking. In order to aid defense contractors in overcoming such production bottlenecks, DOC provides special assistance. When a defense contractor determines that its supplier's delivery promises will not permit the maintenance of its contract schedule, the contractor may then submit a Request for Special Priorities Assistance on Form BXA-999. Form BXA-999 should be filed through the Administrative Contracting Officer (ACO) administering the contract for processing to Commander, Industrial Operations Command, ATTN: AMSIO-IOI-L, Rock Island, IL 61299-6000. Furnish one advance copy of the Form BXA-999 to AMSIO-IOI-L.

PRIORITY RATING FOR PRODUCTION EQUIPMENT

A priority rating for the purchase of contractor-owned production equipment in support of a rated contract may be authorized to either the prime contractor or its subcontractors. Rating authority requires submittal of a DD Form 691, Application for Production Equipment, through the Administrative Contracting Officer (ACO) administering the contract for processing to Commander, Industrial Operations Command, ATTN: AMSIO-IOI-L, Rock Island, IL 61299-6000. Furnish one advance copy of the DD Form 691 to AMSIO-IOI-L.

INFORMATION

The contractor may request assistance in using the forms BXA-999, Request for Special Priorities Assistance and DD Form 691, Application for Rating for Production Equipment from Commander, Industrial Operations Command, ATTN: AMSIO-IOI-L, Rock Island, IL 61299-6000 (e-mail dpas@ria-emh2.army.mil).

Copies of a booklet, "Defense Priorities and Allocations System," and a complete list of the regulations, orders, and directions currently in effect, may be obtained from district offices of the U.S. Department of Commerce or from Publications Sales Branch, U.S. Department of Commerce, Washington, D.C. 20230. Copies of DPAS may also be obtained from Commander, Industrial Operations Command, ATTN: AMSIO-IOI-L, Rock Island, IL 61299-6000 (e-mail dpas@ria-emh2.army.mil).

00M1XICU
P/N: 12271800

APPENDIX I

GOVERNMENT-DESIGNED ACCEPTANCE INSPECTION EQUIPMENT

AVAILABLE EQUIPMENT					Estimated Weight <u>5 lb</u>		
<u>QTY</u>	<u>DRAWING NUMBER</u>	<u>REV</u> <u>SYM</u>	<u>COST</u> <u>EACH</u>	<u>QTY</u>	<u>DRAWING NUMBER</u>	<u>REV</u> <u>SYM</u>	<u>COST</u> <u>EACH</u>
1	7641866	N	\$2000.00				

CONTRACT DATA REQUIREMENTS LIST
(2 Data Items)

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>
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D. SYSTEM/ITEM M1A1 AIM Tank/ICU	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM REQUEST FOR DEVIATION	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-80640B	5. CONTRACT REFERENCE Section C	6. REQUIRING OFFICE AMSTA-AR-EDT-R(R)
--	------------------------------------	--

7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUB. ASREQ	14. DISTRIBUTION
8. APP CODE	N/A	11. AS OF DATE	13. DATE OF SUBS. SUB.	a. ADDRESSEE
				b. COPIES

16. REMARKS Delivery by e-mail in contractor's format to cunninghamb@ria.army.mil	e-mail	0	1	0
15. TOTAL ----->				
		0	1	0

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A002	2. TITLE OF DATA ITEM REQUEST FOR WAIVER	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-80641B	5. CONTRACT REFERENCE Section C	6. REQUIRING OFFICE AMSTA-AR-EDT-R(R)
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUB. ASREQ	14. DISTRIBUTION
8. APP CODE	N/A	11. AS OF DATE	13. DATE OF SUBS. SUB.	a. ADDRESSEE
				b. COPIES

16. REMARKS Delivery by e-mail in contractor's format to cunninghamb@ria.army.mil	e-mail	0	1	0
15. TOTAL ----->				
		0	1	0

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY <i>Jack Hartwig</i>	H. DATE 99/02/09	I. APPROVED BY	J. DATE
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Exhibit A

CONTRACT DATA REQUIREMENTS LIST
(2 Data Items)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>							
D. SYSTEM/ITEM M1A1 AIM Tank/ICU			E. CONTRACT/PR NO.		F. CONTRACTOR						
1. DATA ITEM NO. A007	2. TITLE OF DATA ITEM TRANSPORTATION DISCREPANCY REPORT			3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-80544A			5. CONTRACT REFERENCE Exhibit A, paragraph 3.2		6. REQUIRING OFFICE AMSTA-AC-NCD						
7. DD 250 REQ NO	9. DIST STATEMENT REQUIRED N/A		10. FREQUENCY ASREQ	12. DATE OF FIRST SUB. See Block 16	14. DISTRIBUTION						
8. APP CODE			11. AS OF DATE See Block 16	13. DATE OF SUBS. SUB.	a. ADDRESSEE	b. COPIES					
16. REMARKS Submission required upon receipt of materiel at contractor facility when determined a shipping discrepancy exists. Report shall be submitted within 3 working days of determination of discrepancy. All data/reports to be submitted electronically utilizing E-Mail with attachments of MSWORD, MICROSOFT EXCEL, or MICROSOFT ACCESS software packages. If unable to E-Mail, reports are to be submitted on 3-1/2"1.44 MB floppy disks. Submission shall be by e-mail. E-mail address: amsta-im-oet@cc.tacom.army.mil Transactions may also be transceived by AUTODIN utilizing address routing indicator code RUQADUE with content indicator code ANAE.					amsta-im-oet	0	1	0			
15. TOTAL ----->					0	1	0				

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST
(2 Data Items)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>			
D. SYSTEM/ITEM M1A1 AIM Tank/ICU			E. CONTRACT/PR NO.		F. CONTRACTOR		
1. DATA ITEM NO. A009	2. TITLE OF DATA ITEM Request for Government Furnished Materiel (GFM)			3. SUBTITLE			
4. AUTHORITY <i>(Data Acquisition Document No.)</i> DI-MGMT-80408A			5. CONTRACT REFERENCE Exhibit A, paragraph 5.1		6. REQUIRING OFFICE amsta-im-oet		
7. DD 250 REQ NO	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUB. See block 16	14. DISTRIBUTION			
8. APP CODE	N/A	11. AS OF DATE ASREQ	13. DATE OF SUBS. SUB.	a. ADDRESSEE	b. COPIES		
16. REMARKS Submission required by Contractor when ordering materiel IAW accountability instructions. All data/reports to be submitted electronically utilizing E-Mail with attachments of MSWORD, MICROSOFT EXCEL, or MICROSOFT ACCESS software packages. If unable to E-Mail, reports are to be submitted on 3-1/2"1.44MB floppy disks. Submit request in contractor's format via e-mail to amsta-im-oet@cc.tacom.army.mil.				Draft	Final		
				amsta-im-oet	0	1	0
				15. TOTAL ----->			

1. DATA ITEM NO. A00A	2. TITLE OF DATA ITEM GFM Consumption report		3. SUBTITLE				
4. AUTHORITY <i>(Data Acquisition Document No.)</i> DI-MGMT-80438A			5. CONTRACT REFERENCE Exhibit A, paragraph 6		6. REQUIRING OFFICE amsta-ac-ncda		
7. DD 250 REQ DD	9. DIST STATEMENT REQUIRED	10. FREQUENCY MTHLY	12. DATE OF FIRST SUB. 40 DAC	14. DISTRIBUTION			
8. APP CODE	N/A	11. AS OF DATE 0 TIME	13. DATE OF SUBS. SUB.	a. ADDRESSEE	b. COPIES		
16. REMARKS Submission required to reflect GFM consumed during reporting period. Negative report is required. Delivery by the 10th day of the month following the reporting month. All data/reports to be submitted electronically utilizing E-Mail with attachments of MSWORD, MICROSOFT EXCEL, or MICROSOFT ACCESS software packages. If unable to E-Mail, reports are to be submitted on 3-1/2" 1.44 MB floppy disks. Submit report in contractor's format via e-mail to amsta-im-oet@cc.tacom.army.mil				Draft	Final		
				amsta-im-oet	0	1	0
				15. TOTAL ----->			

G. PREPARED BY		H. DATE 98/12/16	I. APPROVED BY		J. DATE
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE