

INSTRUCTIONS FOR COMPLETION OF GAGE RECORD CARD (DA FORM 3023)

For each gage produced, the contractor will supply a DA Form 3023 filled out in accordance with the following instructions, which reference the titles of the various blocks on the DA Form 3023:

- a. **GAGE DRAWING NO.** – Enter basic drawing number of gage including drawing size (e.g., E7799699).
- b. **TYPE** – Enter full nomenclature of gage including dimensions when they are specified as part of the nomenclature.
- c. **GAGE DRAWING REVISION** – Enter revision number and date. If no revision, enter the date the basic drawing was approved. At right portion of block, enter the national stock number of the gage.
- d. **FUNCTION OF GAGE** – Enter the type of measurement the gage is designed to perform (e.g., length and profile).
- e. **COMPONENT NAME** – Enter the name of the item being measured (e.g., M240 Machine Guns, 7.62MM).
- f. **REQUIRED COMPONENT DIMENSION** – Enter dimensions of gage in accordance with the gage drawing and any applicable Quality Assurance Provision(s).
- g. **ACTUAL GAGE DIMENSIONS** – Enter the actual measurements derived from the contractor's inspection of the gage. For each **REQUIRED COMPONENT DIMENSION**, there shall be a corresponding **ACTUAL GAGE DIMENSION**.
- h. **REMARKS** – Enter the manufacturer's name and CAGE Code.
- i. **DATE** – Enter the date the contractor derived actual gage dimensions were entered on the DA Form 3023.
- j. **GAGE CHECKER** - Enter the name of the individual who inspected the gage and derived the actual gage dimensions.