

ORDER FOR SUPPLIES OR SERVICES

1. Contract/Purch Order/Agreement No. DAAE20-98-D-0054	2. Delivery Order/Call No. 0029	3. Date Of Order/Call (YYYYMMDD) 2001JUN28	4. Requisition/Purch Request No. SEE SCHEDULE	5. Priority DOA5
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6. Issued By TACOM-ROCK ISLAND AMSTA-LC-CFA-C LYNN E BURRIS (309)782-3731 ROCK ISLAND IL 61299-7630 EMAIL: BURRISL@RIA.ARMY.MIL	Code	W52H09	7. Administered By (If other than 6) DCM ST LOUIS 1222 SPRUCE STREET ST LOUIS MO 63103-2812	Code	S2605A	8. Delivery FOB <input type="checkbox"/> Destination <input checked="" type="checkbox"/> Other (See Schedule if other)
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9. Contractor SEILER INSTRUMENT AND MFG CO INC 170 E KIRKHAM AVE ST LOUIS MO 63119-1766 Name and Address TYPE BUSINESS: Other Small Business Performing in U.S.	Code	11934	Facility		10. Deliver To FOB Point By (Date) (YYYYMMDD) SEE SCHEDULE	11. X If Business Is <input checked="" type="checkbox"/> Small <input type="checkbox"/> Small Disadvantaged <input type="checkbox"/> Woman-Owned
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14. Ship To SEE SCHEDULE	Code		15. Payment Will Be Made By DFAS COLUMBUS CENTER WEST ENTITLEMENT OPERATIONS PO BOX 182381 COLUMBUS OH 43218-2381	Code	HQ0339	Mark all Packages and Papers with Identification Numbers in Blocks 1 and 2
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16. Type of Order	Delivery/Call	<input checked="" type="checkbox"/>	This delivery order is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	Purchase		Reference your <input type="checkbox"/> Oral; <input type="checkbox"/> Written Quotation, Dated _____, furnish the following on terms specified herein.
Acceptance. The Contractor Hereby Accepts The Offer Represented By The Numbered Purchase Order As It May Previously Have Been Or Is Now Modified, Subject To All Of The Terms And Conditions Set Forth, And Agrees To Perform The Same.			

Name Of Contractor	Signature	Typed Name And Title	Date Signed (YYYYMMDD)
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If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE SEE SCHEDULE					
18. Item No.	19. Schedule Of Supplies/Service SEE SCHEDULE CONTRACT TYPE: Firm-Fixed-Price	20. Quantity Ordered/ Accepted*	21. Unit	22. Unit Price	23. Amount
	Time-and-Materiels KIND OF CONTRACT: Supply Contracts and Priced Orders Service Contracts				

<i>* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.</i>	24. United States Of America By: VICKI AHLGRIM /SIGNED/ AHLGRIMV@RIA.ARMY.MIL (309)782-3220	25. Total	\$647,748.00
		29. Differences	

26. Quantity In Column 20 Has Been <input type="checkbox"/> Inspected <input type="checkbox"/> Received <input type="checkbox"/> Accepted And Conforms To Contract Except As Noted Date _____ Signature Of Authorized Govt Representative _____	27. Ship. No.	28. D.O. Voucher No.	30. Initials	33. Amount Verified Correct For
36. I certify this account is correct and proper for payment Date _____ Signature And Title Of Certifying Officer _____	<input type="checkbox"/> Partial <input type="checkbox"/> Final	32. Paid By		34. Check Number
	<input type="checkbox"/> Complete <input type="checkbox"/> Partial <input type="checkbox"/> Final			35. Bill Of Lading No.

37. Received At	38. Received By	39. Date Received	40. Total Containers	41. S/R Account Number	42. S/R Voucher No.
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CONTINUATION SHEET**Reference No. of Document Being Continued**

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PIIN/SIIN DAAE20-98-D-0054/0029

MOD/AMD

Name of Offeror or Contractor: SEILER INSTRUMENT AND MFG CO INC

SUPPLEMENTAL INFORMATION

1. This Delivery Order is to supply the application of ERLS kits and refurbishment of 114 each ERLS Fire Control devices for the M119 Howitzer. The following hardware and services are involved:

ITEM	APPLICATION	REFURBISHMNET
M90 Telescope	\$27,588.00	\$ 28,500.00
M187 Mount	\$43,320.00	\$177,954.00
M137 Pan Tel	\$58,140.00	\$220,248.00
M140 Align Device	\$12,084.00	\$ 20,748.00
M1A2 Collimator	\$24,966.00	\$ 34,200.00

2. Government Furnished Material (GFM): The ERLS Kits that are to be applied to the above Fire Control devices have been shipped in place at Seiler Instrument under contract DAAE20-98-D-0054/0020. The ERLS Fire Control devices listed above will be provided as GFM 30 days prior to the scheduled delivery of the item.

3. The Refurbishment portion of this effort, except for the M1A2 Collimator, will be accomplished under CLINs 0040AA, 0040AB, 0040AC, and 0040AD, which are all Time and Material CLINs. These Time and Material CLINs are awarded at a Ceiling Price, which Seiler Instrument exceeds at its own risk. The Refurbishment effort will be billed at the following rates:

Repair: Assembly/Hand: \$62.00 per hour
Repair: NC Machine: \$81.00 per hour

4. The M1A2 Collimator will be refurbished under CLIN 0049 at a Firm Fixed Price of \$300.00 per unit.

5. Earlier delivery is acceptable if there is no additional cost to the Government.

6. Total amount of this Delivery Order is \$647,748.00.

7. All other terms and conditions of the basic contract DAAE20-98-D-0054 are in full force and effect and remain unchanged.

*** END OF NARRATIVE A 001 ***

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN DAAE20-98-D-0054/0029 MOD/AMD

Name of Offeror or Contractor: SELLER INSTRUMENT AND MFG CO INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT																																																																											
	<p>SECURITY CLASS: Unclassified CLIN CONTRACT TYPE: Firm-Fixed-Price PRON: M11FA314M1 PRON AMD: 01 ACRN: AA AMS CD: 322036400393220</p> <p>UNIT PRICE: \$242.00</p> <p>FOB POINT: ORIGIN</p> <p>Shipping instructions will be provided by the Contracting Officer at a later date.</p> <p style="text-align: center;">(End of narrative B001)</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">DLVR SCH</td> <td style="width: 30%;"></td> <td style="width: 30%;">PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>19</td> <td>28-FEB-2002</td> </tr> <tr><td colspan="3"> </td></tr> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>002</td> <td>19</td> <td>30-APR-2002</td> </tr> <tr><td colspan="3"> </td></tr> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>003</td> <td>19</td> <td>30-MAY-2002</td> </tr> <tr><td colspan="3"> </td></tr> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>004</td> <td>27</td> <td>30-JUL-2002</td> </tr> <tr><td colspan="3"> </td></tr> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>005</td> <td>19</td> <td>30-AUG-2002</td> </tr> <tr><td colspan="3"> </td></tr> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>006</td> <td>11</td> <td>30-SEP-2002</td> </tr> <tr> <td></td> <td style="text-align: right;">\$ 27,588.00</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	19	28-FEB-2002				DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	002	19	30-APR-2002				DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	003	19	30-MAY-2002				DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	004	27	30-JUL-2002				DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	005	19	30-AUG-2002				DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	006	11	30-SEP-2002		\$ 27,588.00								
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0018	<u>Supplies or Services and Prices/Costs</u>																																																																															
0018AA	<p><u>M137 ERLS KIT APPLICATION</u></p> <p>NOUN: M137 ERLS APPLICATION SECURITY CLASS: Unclassified CLIN CONTRACT TYPE:</p>	114	EA		\$ 58,140.00																																																																											

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN DAAE20-98-D-0054/0029 MOD/AMD

Name of Offeror or Contractor: SEILER INSTRUMENT AND MFG CO INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT																														
	Firm-Fixed-Price PRON: M11FB314M1 PRON AMD: 01 ACRN: AA AMS CD: 322036400393220 UNIT PRICE: \$510.00 FOB: ORIGIN Shipping instructions will be provided by the Contracting Officer at a later date. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <table border="0"> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>23</td> <td>30-NOV-2001</td> </tr> </table> <table border="0"> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>002</td> <td>23</td> <td>28-FEB-2002</td> </tr> </table> <table border="0"> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>003</td> <td>23</td> <td>30-APR-2002</td> </tr> </table> <table border="0"> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>004</td> <td>23</td> <td>30-MAY-2002</td> </tr> </table> <table border="0"> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>005</td> <td>22</td> <td>30-JUL-2002</td> </tr> </table> \$ 58,140.00	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	23	30-NOV-2001	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	002	23	28-FEB-2002	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	003	23	30-APR-2002	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	004	23	30-MAY-2002	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	005	22	30-JUL-2002				
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005	22	30-JUL-2002																																	
0029	<u>Supplies or Services and Prices/Costs</u>																																		
0029AA	M1A2 ERLS KIT APPLICATION NOUN: M1A2 ERLS APPLICATION SECURITY CLASS: Unclassified CLIN CONTRACT TYPE: Firm-Fixed-Price PRON: M11FE314M1 PRON AMD: 01 ACRN: AA AMS CD: 322036400393220	114	EA		\$ 24,966.00																														

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN DAAE20-98-D-0054/0029 MOD/AMD

Name of Offeror or Contractor: SEILER INSTRUMENT AND MFG CO INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	UNIT PRICE: \$219.00 FOB: ORIGIN Shipping instructions will be provided by the Contracting Officer at a later date. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 58 12-JUL-2001 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 002 19 28-FEB-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 003 19 30-APR-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 004 18 30-MAY-2002 \$ 24,966.00				
0040	<u>Supplies or Services and Prices/Costs</u>				
0040AA	M187 MOUNT REFURBISHMENT NOUN: M187 REFURBISHMENT SECURITY CLASS: Unclassified CLIN CONTRACT TYPE: Time-and-Materiels PRON: M11EH314M1 PRON AMD: 01 ACRN: AA AMS CD: 322036400393220 CLIN 0040AA is awarded at a Ceiling Price of \$177,954.00 which Seiler Instrument exceeds at its own risk. Billing Rates are as follows: Repair: Assembly/Hand: \$62.00 per hour Repair: NC Machine: \$81.00 per hour FOB: ORIGIN	114	EA		\$ 177,954.00 ESTIMATED

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN DAAE20-98-D-0054/0029 MOD/AMD

Name of Offeror or Contractor: SEILER INSTRUMENT AND MFG CO INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Shipping instructions will be provided by the Contracting Officer at a later date. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 23 28-FEB-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 002 23 30-APR-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 003 23 30-MAY-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 004 30 30-JUL-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 005 15 30-AUG-2002 \$ 177,954.00				
0040AB	<u>M90 TELESCOPE REFURBISHMENT</u> NOUN: M90 REFURBISHMENT SECURITY CLASS: Unclassified CLIN CONTRACT TYPE: Time-and-Materiels PRON: M11FF314M1 PRON AMD: 01 ACRN: AA AMS CD: 322036400393220 CLIN 0040AB is awarded at a Ceiling Price of \$28,500.00 which Seiler Instrument exceeds at its own risk. Billing Rates are as follows: Repair: Assembly/Hand: \$62.00 per hour Repair: NC Machine: \$81.00 per hour FOB: ORIGIN	114	EA		\$ 28,500.00 ESTIMATED

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN DAAE20-98-D-0054/0029 MOD/AMD

Name of Offeror or Contractor: SEILER INSTRUMENT AND MFG CO INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Shipping instructions will be provided by the Contracting Officer at a later date. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH REL CD QUANTITY DATE PERF COMPL 001 19 28-FEB-2002 DLVR SCH REL CD QUANTITY DATE PERF COMPL 002 19 30-APR-2002 DLVR SCH REL CD QUANTITY DATE PERF COMPL 003 19 30-MAY-2002 DLVR SCH REL CD QUANTITY DATE PERF COMPL 004 27 30-JUL-2002 DLVR SCH REL CD QUANTITY DATE PERF COMPL 005 19 30-AUG-2002 DLVR SCH REL CD QUANTITY DATE PERF COMPL 006 11 30-SEP-2002 \$ 28,500.00				
0040AC	<u>M119 ERLS UPDATE PROGRAM</u>	114	EA		\$ 220,248.00 ESTIMATED
	NOUN: M137 PAN TEL REFURBISHMENT SECURITY CLASS: Unclassified CLIN CONTRACT TYPE: Time-and-Materiels PRON: M11EG314M1 PRON AMD: 01 ACRN: AA AMS CD: 322036400393220 CLIN 0040AC is awarded at a Ceiling Price of \$220,248.00 which Seiler Instrument exceeds at its own risk. Billing rates are as follows: Repair: Assembly/Hand: \$62.00 per hour				

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN DAAE20-98-D-0054/0029 MOD/AMD

Name of Offeror or Contractor: SEILER INSTRUMENT AND MFG CO INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Repair" NC Machine: \$81.00 per hour FOB: ORIGIN Shipping instructions will be provided by the Contracting Officer at a later date. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 23 30-NOV-2001 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 002 23 28-FEB-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 003 23 30-APR-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 004 23 30-MAY-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 005 22 30-JUL-2002 \$ 220,248.00				
0040AD	<u>M140 ALIGNMENT REFURBISHMENT</u> NOUN: M140 REFURBISHMENT SECURITY CLASS: Unclassified CLIN CONTRACT TYPE: Time-and-Materiels PRON: M11FJ314M1 PRON AMD: 01 ACRN: AA AMS CD: 322036400393220 CLIN 0040AD is awarded at a Ceiling Price of \$20,748.00 which Seiler Instrument exceeds at its own risk. Billing rates are as follows: Repair: Assembly/Hand: \$62.00 per hour Repair: NC Machine: \$81.00 per hour	114	EA		\$ 20,748.00 ESTIMATED

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN DAAE20-98-D-0054/0029 MOD/AMD

Name of Offeror or Contractor: SELLER INSTRUMENT AND MFG CO INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	FOB: ORIGIN Shipping instructions will be provided by the Contracting Officer at a later date. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 19 28-FEB-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 002 19 30-APR-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 003 19 30-MAY-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 004 27 30-JUL-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 005 19 30-AUG-2002 DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 006 11 30-SEP-2002 \$ 20,748.00				
0047	<u>Supplies or Services and Prices/Costs</u>				
0047AA	M140 ERLS APPLICATION NOUN: M140 ERLS APPLICATION SECURITY CLASS: Unclassified CLIN CONTRACT TYPE: Firm-Fixed-Price PRON: M11FD314M1 PRON AMD: 01 ACRN: AA AMS CD: 322036400393220 UNIT PRICE: \$106.00 FOB: ORIGIN	114	EA		\$ 12,084.00

CONTINUATION SHEET

Reference No. of Document Being Continued

PIIN/SIIN DAAE20-98-D-0054/0029

MOD/AMD

Name of Offeror or Contractor: SEILER INSTRUMENT AND MFG CO INC

CONTRACT ADMINISTRATION DATA

LINE	PRON/ ITEM	AMS CD	ACRN	STAT	OBLG	ACCOUNTING CLASSIFICATION	JOB ORDER NUMBER	ACCOUNTING STATION	OBLIGATED AMOUNT
0010AA	M11FC314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	43,320.00
0014AA	M11FA314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	27,588.00
0018AA	M11FB314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	58,140.00
0029AA	M11FE314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	24,966.00
0040AA	M11EH314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	177,954.00
0040AB	M11FF314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	28,500.00
0040AC	M11EG314M1		AA	1	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	220,248.00
0040AD	M11FJ314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	20,748.00
0047AA	M11FD314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	12,084.00
0049	M11FK314M1		AA	2	21	12033000016D6D02P32203631E1 S11116 322036400393220	176314	W52H09 \$	34,200.00
								TOTAL	\$ 647,748.00

SERVICE NAME	TOTAL BY ACRN	ACRN	STAT	OBLG	ACCOUNTING CLASSIFICATION	ACCOUNTING STATION	OBLIGATED AMOUNT	
Army	AA	21			12033000016D6D02P32203631E1 S11116	W52H09	\$ 647,748.00	
							TOTAL	\$ 647,748.00

Regulatory Cite	Title	Date
1 52.237-4500 TACOM-RI	REPORTING OF CONTRACTOR MANPOWER DATA ELEMENTS	JAN/2001

(a) Scope. The following sets forth contractual requirements, and related policies and procedures, for reporting of contractor labor work year equivalents (also called Contractor Man-year Equivalents (CMEs)) in support of the Army, pursuant to 10 U.S.C. 129a, 10 U.S.C. 2461(g), and Section 343 of Public Law 106-65. Reporting shall be accomplished electronically by direct contractor submission to a secure Army Web Site: <https://contractormanpower.us.army.mil/>.

(b) Purpose. The purpose of this reporting requirement is to respond to Congressional requests; significantly improve reports to Congress and to internal Army manpower and force management planners and decisionmakers; and, to broadly quantify the extent of CMEs used to support Army operations and management under the Federal Supply Class and Service Codes for "Research and Development: and "Other Services and Construction." The Army's objective is to collect as much significant CME data as possible to allow accurate reporting to Congress and for Army planning purposes. The reporting data elements should not be viewed as an "all or nothing" requirement. Even partial reporting, e.g. direct labor hours, appropriation data, place of performance, Army customer, etc., will be helpful.

(c) Applicability. This reporting requirement applies only to services covered by Federal Supply Class or Service codes for "Research and Development," and "Other Services and Construction." If the contractor is uncertain of the coding of the services performed under this contract/order, or the scope and frequency of reporting, guidance may be obtained from the Army Web Site Help Desk, other HQDA

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contacts cited at the Web Site, or from the contracting officer. Classified contract actions are not, per se, exempt from this requirement. Report submissions shall not contain classified information.

(d) Requirements. The contractor is required to report the following contractor manpower information, associated with performance of this contract action in support of Army requirements, to the Office, Assistant Secretary of the Army (Manpower and Reserve Affairs), using the secure Army data collection web-site at <https://contractormanpower.us.army.mil/>:

(1) Direct Labor. Direct labor hours and the value of those hours;

(2) Indirect Labor. Composite indirect labor hours associated with the reported direct hours, and the value of those indirect labor hours plus compensation related costs for direct labor hours ordinarily included in the indirect pools; or two distinct, relevant annual composite or average indirect labor rates. If used in lieu of raw indirect labor hours and the value of those indirect hours, the rates may be annualized average estimates for the reporting contractor and need not be developed for each reporting period.

(i) Composite Indirect Rate for Indirect Manhours. If provided, the composite indirect labor rate will be used to grossly estimate the number of indirect hours associated with services reported in each period, when multiplied by the reported direct labor hours.

(ii) Composite Indirect Rate of Compensation Value. If provided, a different composite indirect labor rate will be used to grossly estimate the value of compensation related charges not included in the value of direct labor charges, when multiplied by the reported direct labor value. This rate shall include: salaries and wages for indirect labor hours; directors' fees; bonuses (including stock); incentive awards; employee stock options; stock appreciation rights; employee insurance, fringe benefits (e.g., vacation, sick leave, holidays, military leave, supplemental unemployment benefit plans); contributions to pension plans (defined benefit, defined contribution); other post-retirement benefits, annuity, and employee incentive compensation and deferred compensation plans; early retirement plans; off-site pay; incentive pay; hardship pay; severance pay/ and COLA differential;

(iii) Actual Estimated Indirect Labor Hours and Value(s). Contractors may choose to report estimated total hours and dollars for indirect labor (related to the reported direct labor) and compensation charges not reported as direct labor charges (as opposed to providing average composite rates.) Either method chosen should be consistently reported.

(e) Report Exemption(s). In the rare event the contractor is unable to comply with these reporting requirement without creating a whole new cost allocation system or system of record (such as a payroll accounting system), or due to similar insurmountable practical or economic reasons, the contractor may claim an exemption to at least a portion of the reporting requirement by certifying in writing to the contracting officer the clear underlying reason(s) for exemption from the specified report data elements, and further certifying that they do not otherwise have to provide the exempted information, in any form, to the United States Government. This certification is subject to audit and potential legal action under Title 18, United States Code. The contractor may not claim an exemption on the sole basis that they are a foreign contractor; that services are provided pursuant to a firm fixed price or time and materials contract or similar instrument; or on the basis that they have sub-contracted their payroll system, or have too many subcontractors. If the contracting officer, by written notice, determines that the "self-exemption" is lacking in basis or credibility, the contractor shall comply with the subsequent direction of the contracting officer, whose decision is final in this matter.

(f) Uses and Safeguarding of Information. The information submitted will be treated as contractor proprietary information when associated with a contractor name or contract number. The Assistant Secretary of the Army (Manpower and Reserve Affairs) will oversee the aggregation of this information and will exclude contract number and contractor name from any use of this data (except as necessary for internal Army verification and validation measures). The planning factor(s) derived from this data by ASA (M&RA) and its contract support (if any) will be used solely for Army manpower purposes and will not be applied to any specific acquisition(s). Detailed data by contract number and name will not be released to any Governmental entity other than ASA (M&RA), except for purposes of assessing compliance with the reporting requirement itself, and will only be used for the stated purposes (reporting and planning). Any potentially sensitive data released within the Army or to its contractor will be clearly marked as contractor Proprietary. Non-sensitive roll-up information may eventually be published for public inspection after such data has been validated as deemed appropriate.

(g) Sub-Contractor(s). The contractor shall ensure that all reportable sub-contractor data is timely reported to the data collection web site (citing this contract/order number). At the discretion of the prime contractor, this reporting may be done directly by subcontractors to the data collection site; or by the prime contractor after consolidating and rationalizing all significant data from their sub-contractors.

(h) Report schedule. The contractor is required to report the required information to the Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs) data collection web site generally contemporaneous with submission of a request for payment (for example, voucher, invoice, or request for progress payment), but not less frequently than quarterly, retroactive to October 1, 1999, or the start of the contract/order, whichever is later. Deviation from this schedule requires approval of the contracting officer.

(i) Reporting format. The information required should be reported electronically to the M&RA data collection point, at <https://contractormanpower.us.army.mil>. This web site identifies and explains all the mandatory data elements and format required to assure reliable and consistent collection of the data required by law, and includes, but is not limited to, identification of the information collected pursuant to Sec. 668.2(d)(1) and (2) as related:

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(1) Reporting to congress or Army Leadership. Data elements required for reports to Congress and Army manpower planning, such as: the applicable federal supply class or service code, appropriated data (and estimated value for each appropriation where more than one appropriation funds a contract), major Army organizational element receiving or reviewing the work, and place of performance/theater of operation where contractor performs the work.

(2) Data Credibility. Data elements required for purposes of assuring credible and consistent reporting and general compliance with the reporting requirement, such as: beginning and ending dates for reporting period; contract number (including task or delivery order number); name and address of contracting office; name, address and point of contact for contractor; and total estimated value of contract.

(j) Reporting Flexibility. Contractors are encouraged to communicate with the help desk identified at the data collection web site to resolve reporting difficulties. The web site reporting pages include a "Remarks" field to accommodate non-standard data entries if needed to facilitate simplified reporting and to minimize reporting burdens arising out of unique circumstances. For example, contractors may use the remarks field to identify multiple delivery orders associated with a single data submission or record, so long as the contract number, federal supply or service code, major Army organizational element receiving or reviewing the work, and contracting office are the same for the reporting period fro that set of delivery orders, rather than entering a separate data submission or record for each individual delivery order. Subcontract data may also be consolidated in a single report for a report period. Other changes to facilitate reporting may be authorized by the contracting officer or the Help Desk (under Army policy direction and oversight).

(End of clause)

(GS7018)